

ILBC EDUCATION MANAGEMENT SYSTEM (ILBC EMS)

Basic Mobile App Usage

For Student

&

Parent

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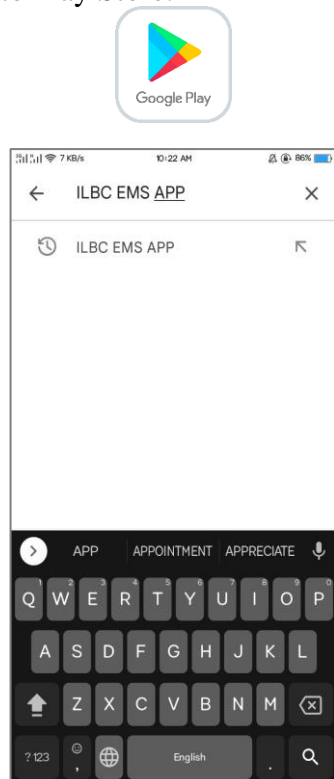
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HOW TO DOWNLOAD THE APPLICATION

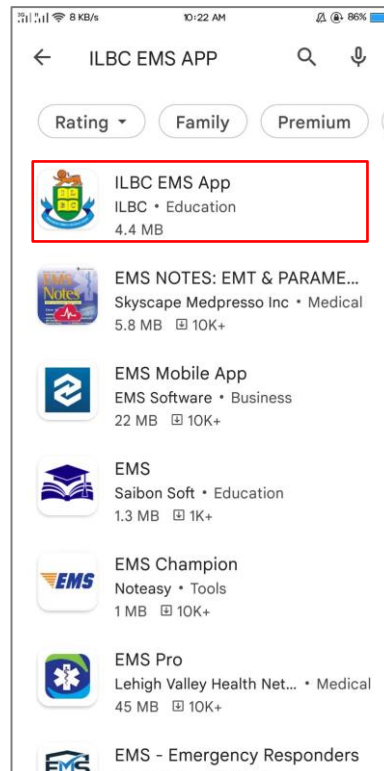
To download the application to the mobile/tablet device, please go to the google play store (or) iOS app store.

1. Android mobile/tablet

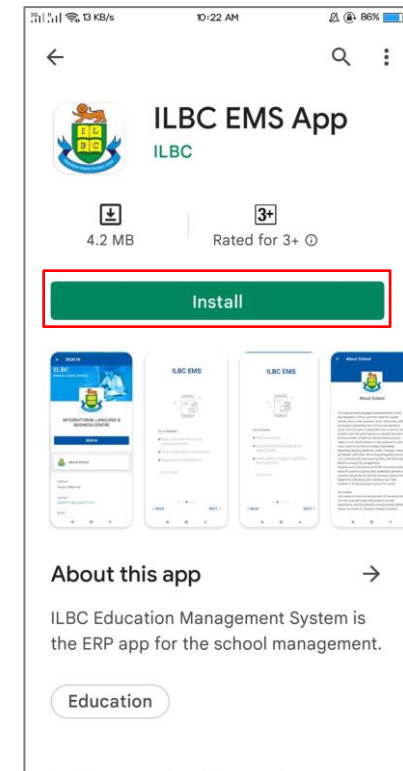
- Go to Play Store.



- Search “ILBC EMS APP”.



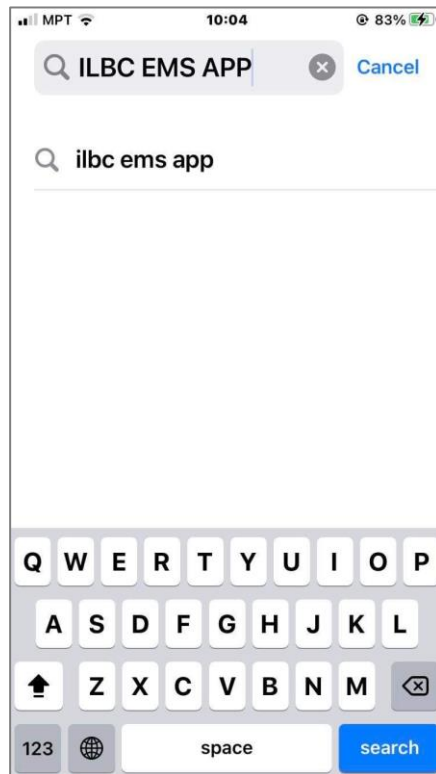
- Enter to ILBC EMS App.



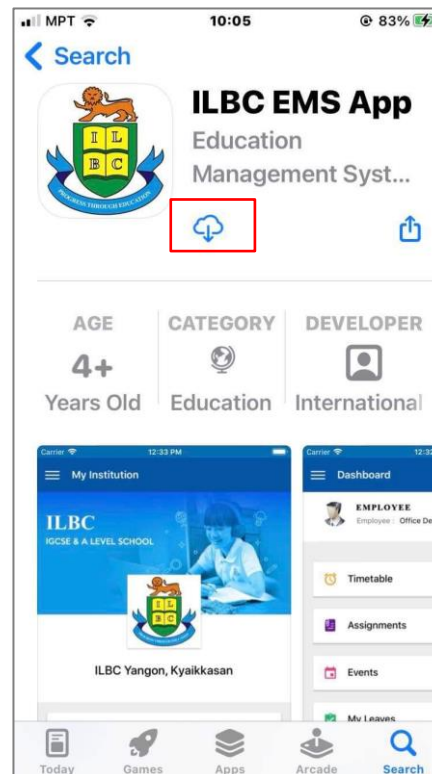
- Install the app into the device.
- Open the app once the installation is finished.

2. iOS Mobile/Tablet

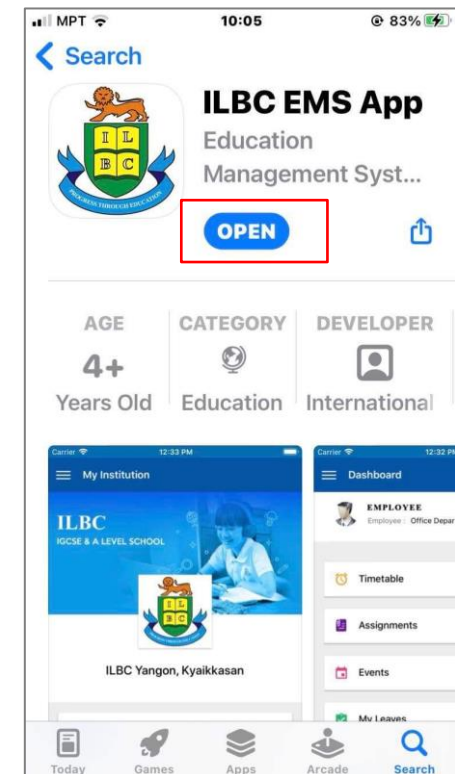
- Go to App Store.



- Search “ILBC EMS APP”.



- Download the app into the device.

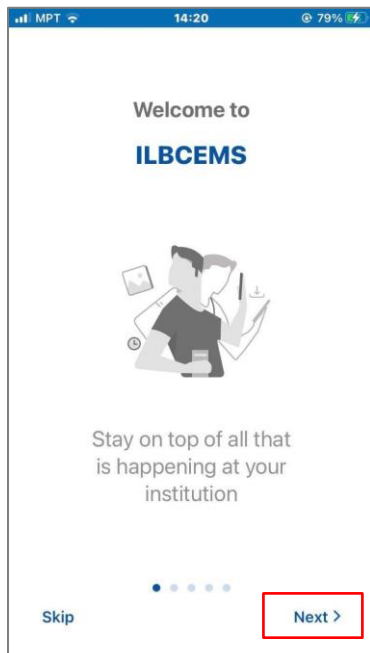


- Open the app once the downloading is finished.

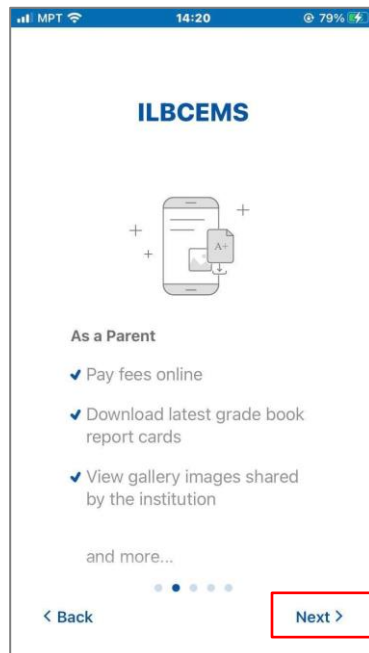
WELCOME TO THE APPLICATION

1. Content Information

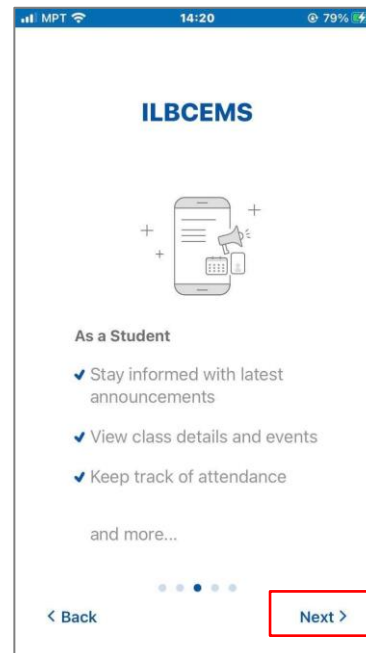
Once the user opens the application for the first time, the welcome screen will appear first before login into the app.



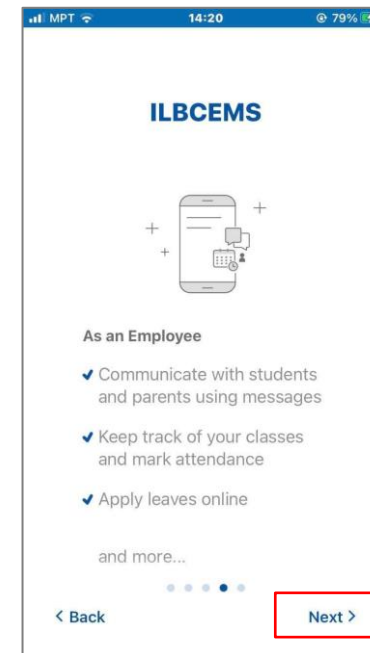
- Next or Skip.



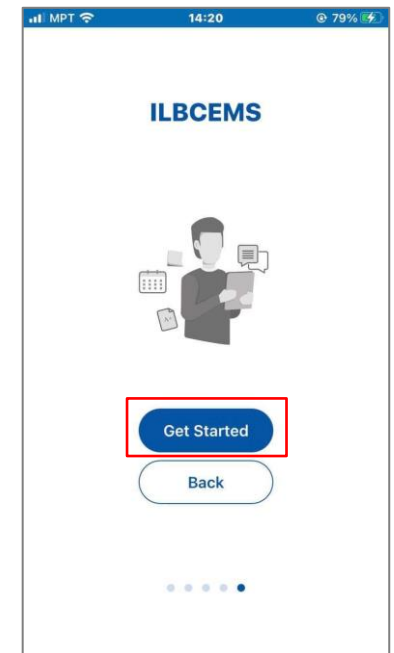
- Next.



- Next.



- Next.

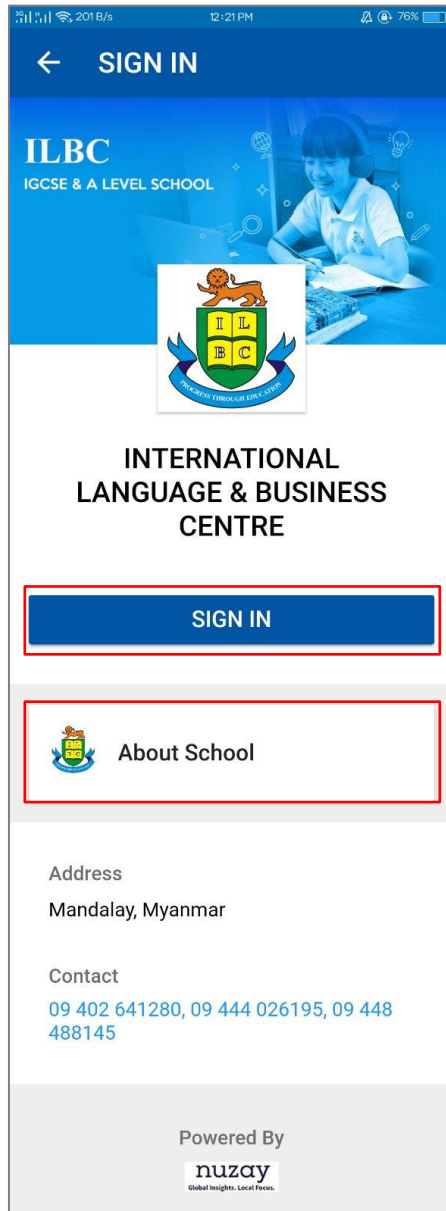


- Get Started.

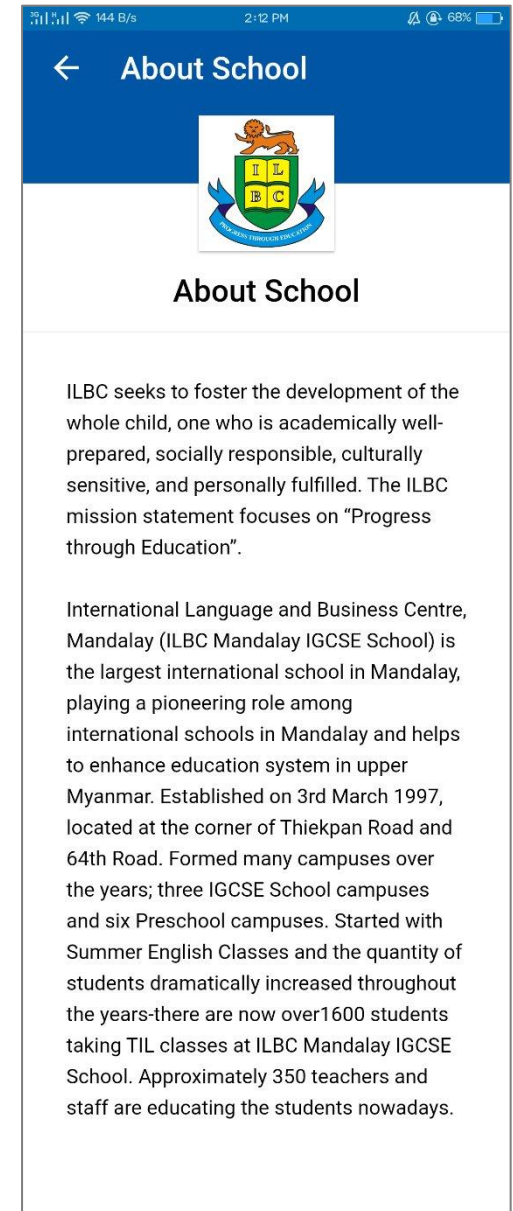
2. Basic Login - STUDENT

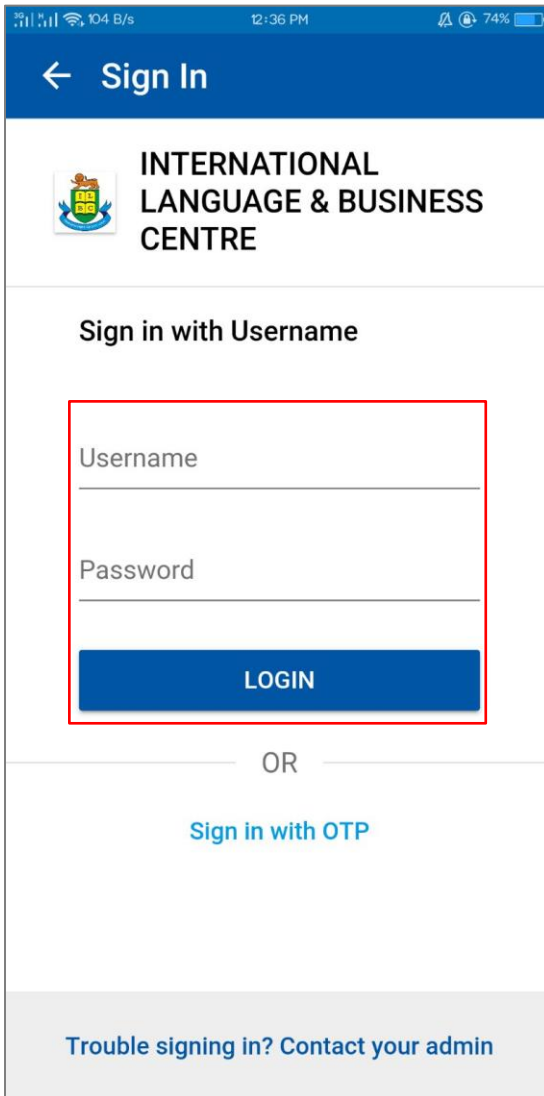
- Enter School Name or Branch Code.
- Once the Full School name and the link appear, tap on the name if the link the user enter is correct.
- Please see the respective link below.

School Name	School Link	Short Code
Yangon	https://kks1.ilbc.edu.mm	kks
Mandalay	https://mdy3.ilbc.edu.mm	mdy
Naypyitaw	https://npt1.ilbc.edu.mm	npt
Myitkyina	https://mkn1.ilbc.edu.mm	mkn
Lashio	https://lsh1.ilbc.edu.mm	lsh
Monywa	https://mwa1.ilbc.edu.mm	mwa
Taunggyi	https://tgi1.ilbc.edu.mm	tgi
Myeik	https://myk1.ilbc.edu.mm	myk




- To see the history of the ILBC school branch, tap on About School, the description of it will appear.
- The address and the contact details of the ILBC branch were outlined on the screen.
- Please tap to SIGN IN to login into the software.





← Sign In

 INTERNATIONAL
LANGUAGE & BUSINESS
CENTRE

Sign in with Username

Username

Password

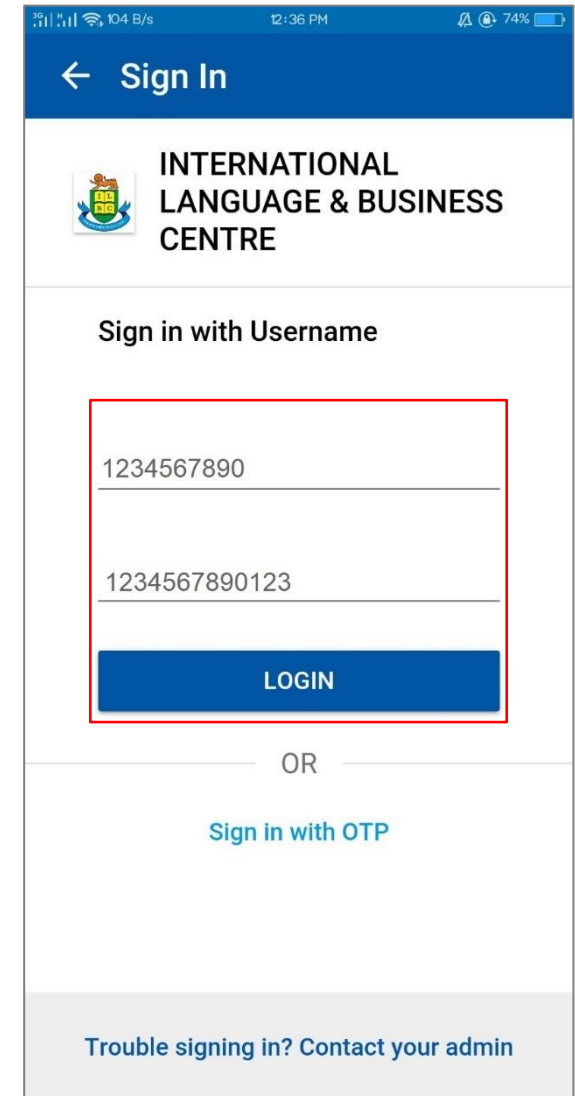
LOGIN

OR


Sign in with OTP

Trouble signing in? Contact your admin

- Once the login page has appeared, enter the username and password.
- The **student username** is the *student's 10-digit ID* and the default password would be *(student's 10-digit ID)123*. For example,
 - Username: 1234567890
 - Password: 1234567890**123**
- Please note that the user must use the same user credentials once login to the application or web.
- Then tap on LOGIN.



← Sign In

 INTERNATIONAL
LANGUAGE & BUSINESS
CENTRE

Sign in with Username

1234567890

1234567890123

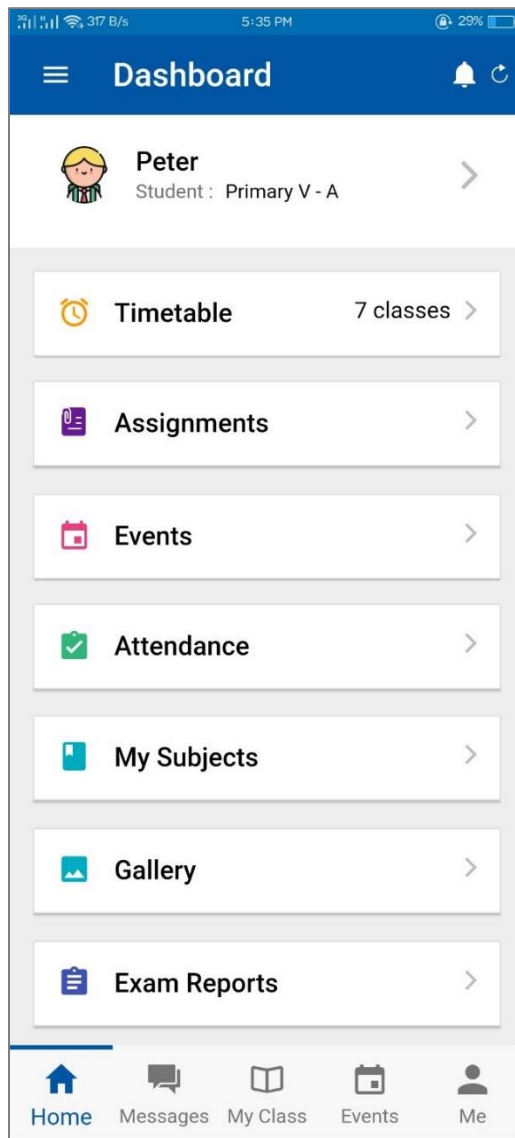
LOGIN

OR

Sign in with OTP

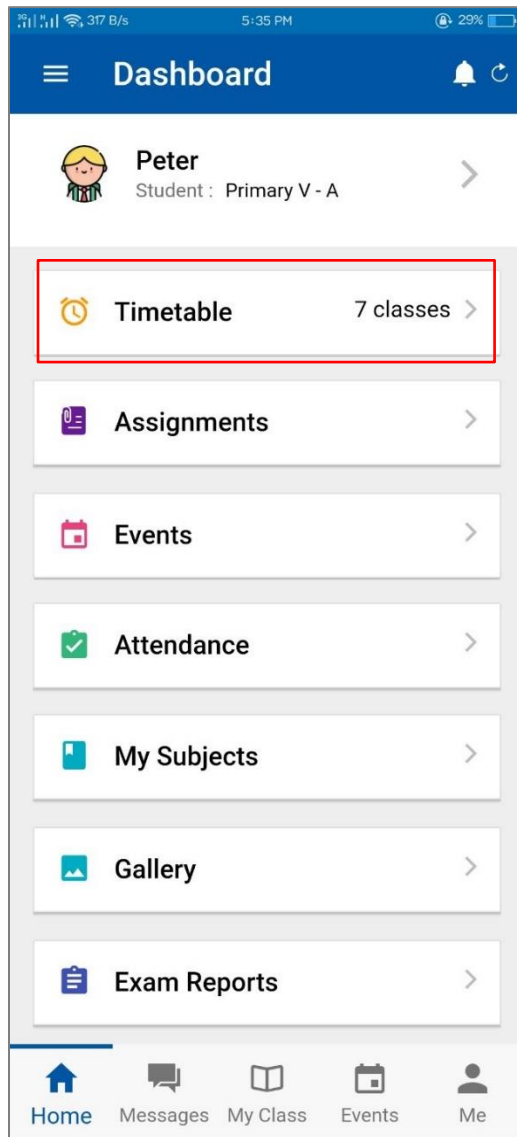
Trouble signing in? Contact your admin

2.1 Home Page

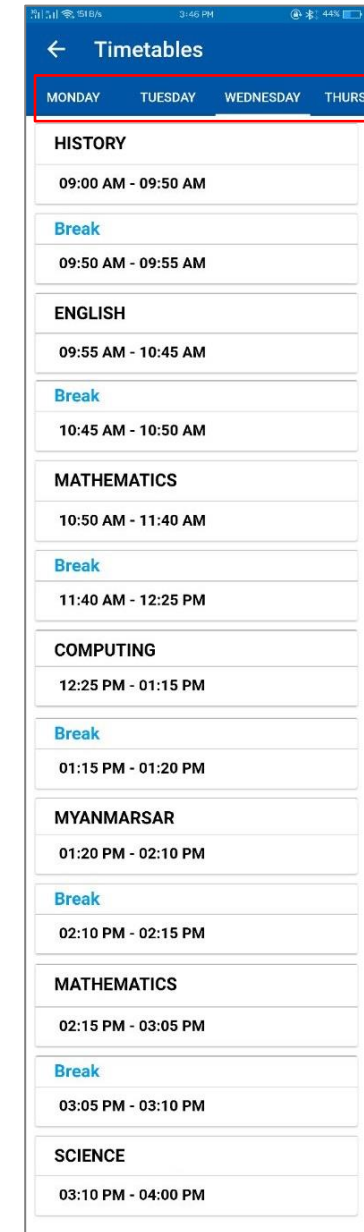


- The student will view the dashboard of the software.
- On the top of the right corner, the notification bell will show the announcement which was created by the school administrator.
- To see the My Profile on the software, please tap on the student's name.
- The Timetable area will show the total number of classes for a day and the current class.
- The assignment is designed to answer and upload the homework which is created by the teacher's distributed homework and assignments to students.
- Event is outlined on the screen to see the announcement such as Examination Schedule, Holiday Announcement or Party Celebration which is created by the school administrator.
- The attendance feature will help to check the attendance report of the student by a chart of the present and absent.
- Once the school administrator uploads the pictures of the school's activities on the system, the user may view those on the Gallery.
- After the examination is finished and the teachers are evaluated the marks and grades, the report card of the student will be published by the school administrator.

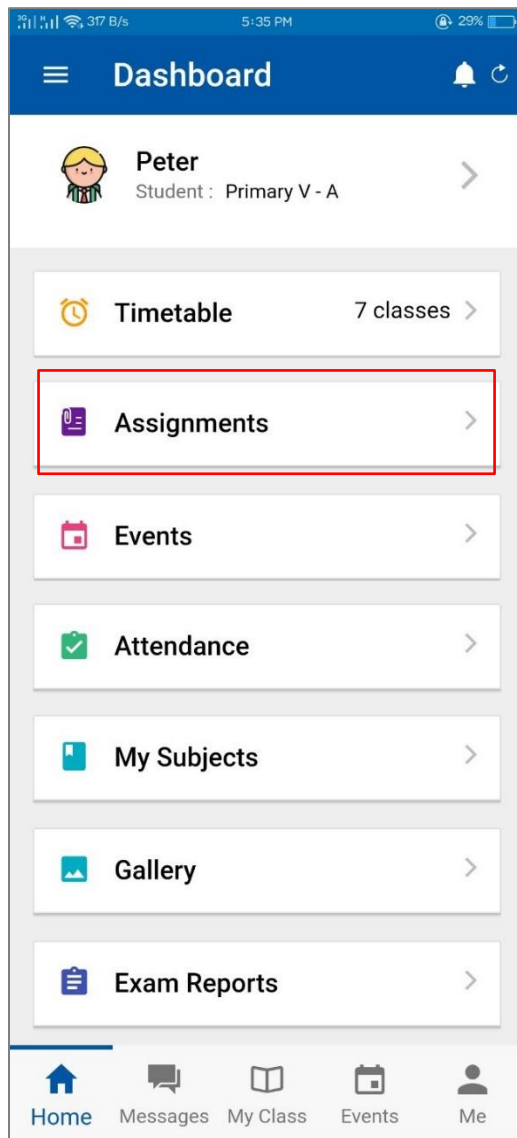
2.2 Student Timetable View



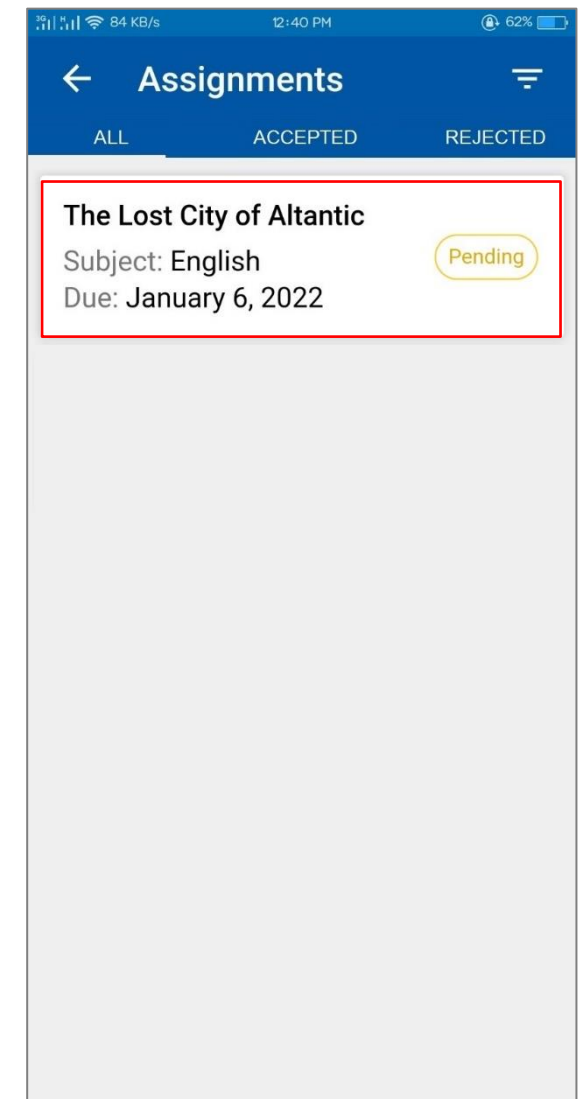
- Tap on the Timetable to see the daily scheduled timetable.
- Tap on weekdays to see day by day timetable.

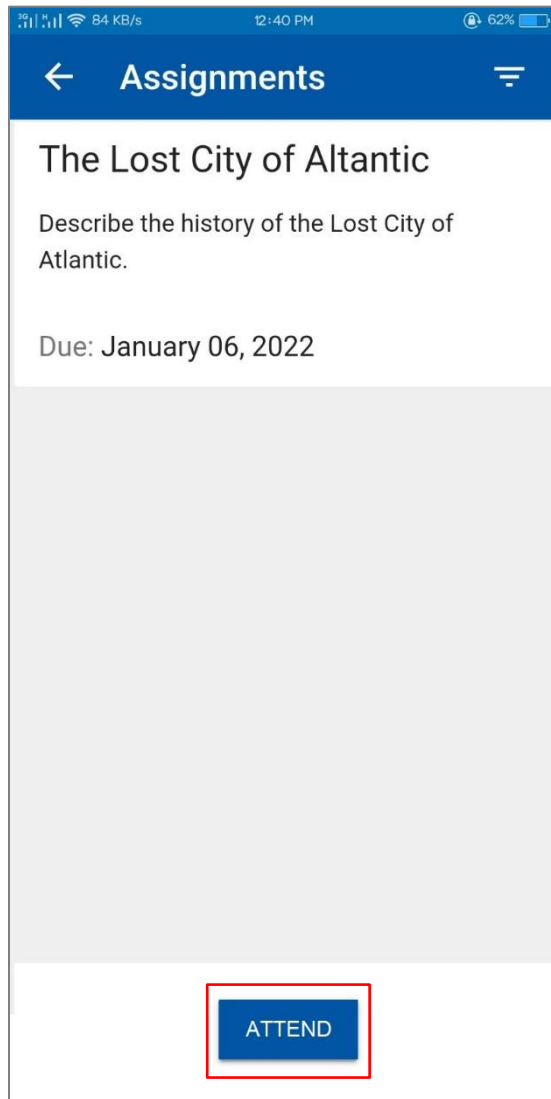


2.3 Student Assignment

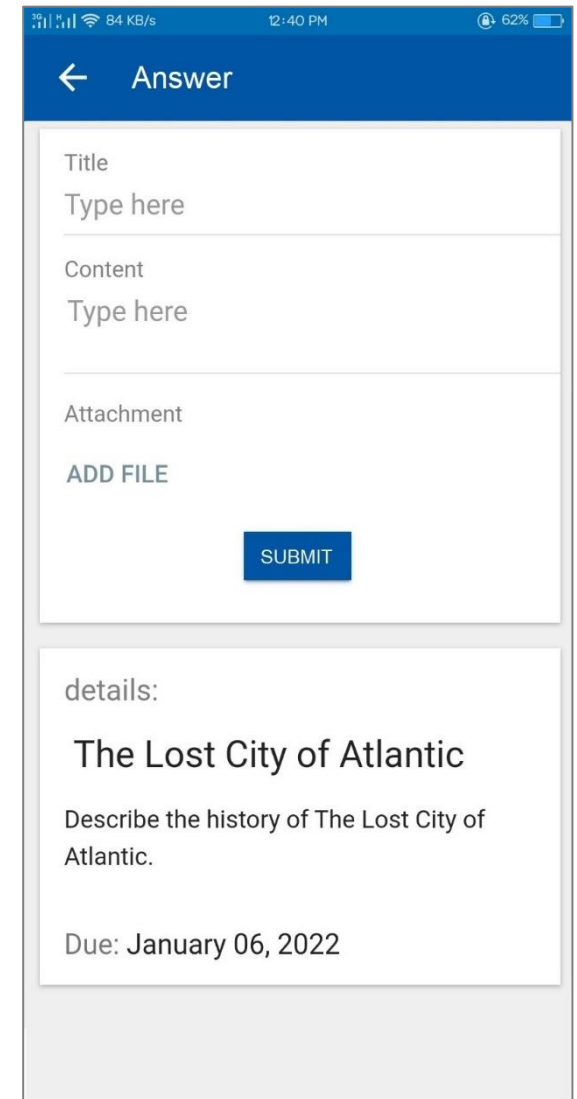


- Once the teacher submits the assignment to the students, the student may answer the assignment by mobile or web.
- Tap on Assignments to answer the teacher's assignments.
- The student will see the total assignment list which are submitted, or which is pending.
- Tap on the title which is pending to answer the assignment.





- Tap on ATTEND button to enter the answering page of the assignment.
- Title: Type the title of the assignment.
- Content: Answer the details of the assignment.
- ADD FILE: Attach the file if necessary.



← Answer

Title
The Lost City of Atlantis

Content
The Lost City of Atlantis, first mentioned by the ancient Greek philosopher Plato more than 2,300 years ago, is known as one of the oldest and greatest mysteries of the world. According to Plato, the utopian island kingdom existed some 9,000 years before his time and mysteriously disappeared one day.

Attachment
IMG-1779a5c2a1ff4be330e...21-V.jpg ×
IMG-ff2db7aec92ecb4af2d... 78-V.jpg ×
IMG-7d86930b6ad3776e0e...8a-V.jpg ×

ADD FILE

SUBMIT

details:
The Lost City of Atlantic
Describe the history of The Lost City of Atlantic.
Due: January 06, 2022

- Type the Title of the assignment.
- Define in the Content details of the answer.
- Attach the file from the mobile if necessary.
- Then, please submit the assignment.
- Once the assigned teacher is evaluated the answer, the assignment will be shown as Accepted.

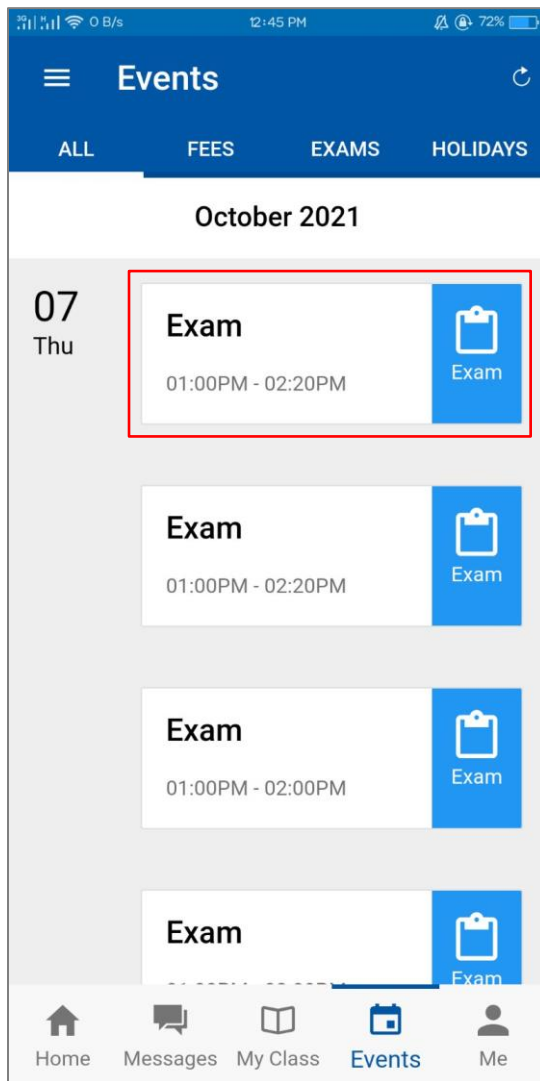
← Assignments

ALL ACCEPTED REJECTED

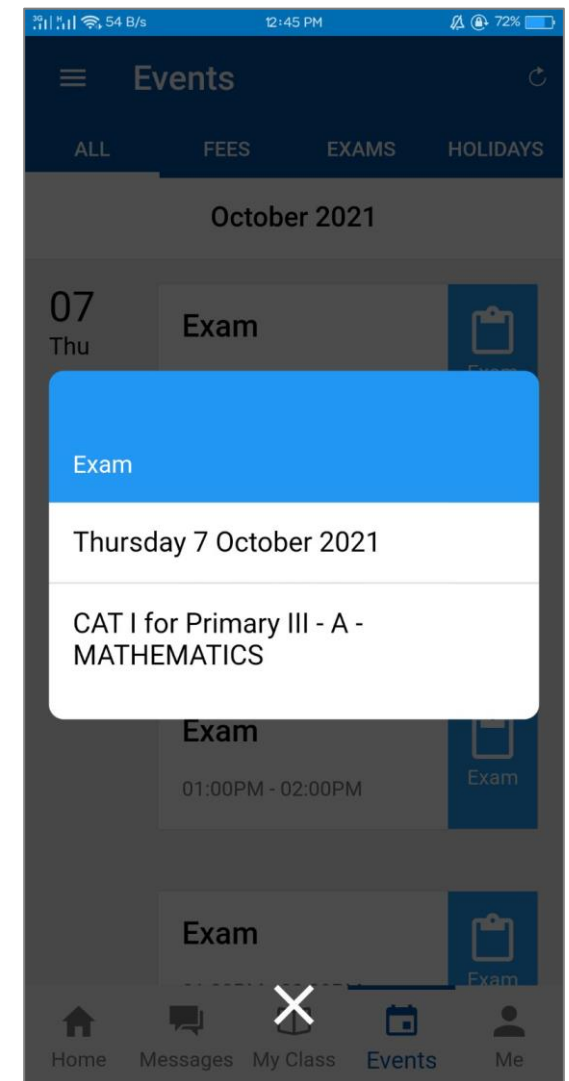
The Lost City of Atlantic
Subject: History
Due: January 6, 2022

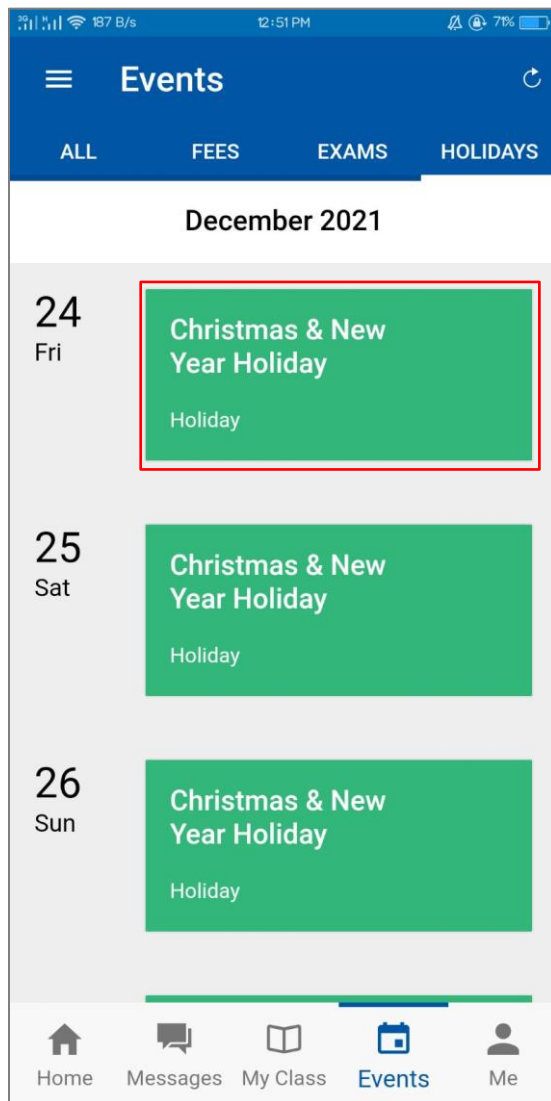
Accepted

2.4 Event Calendar

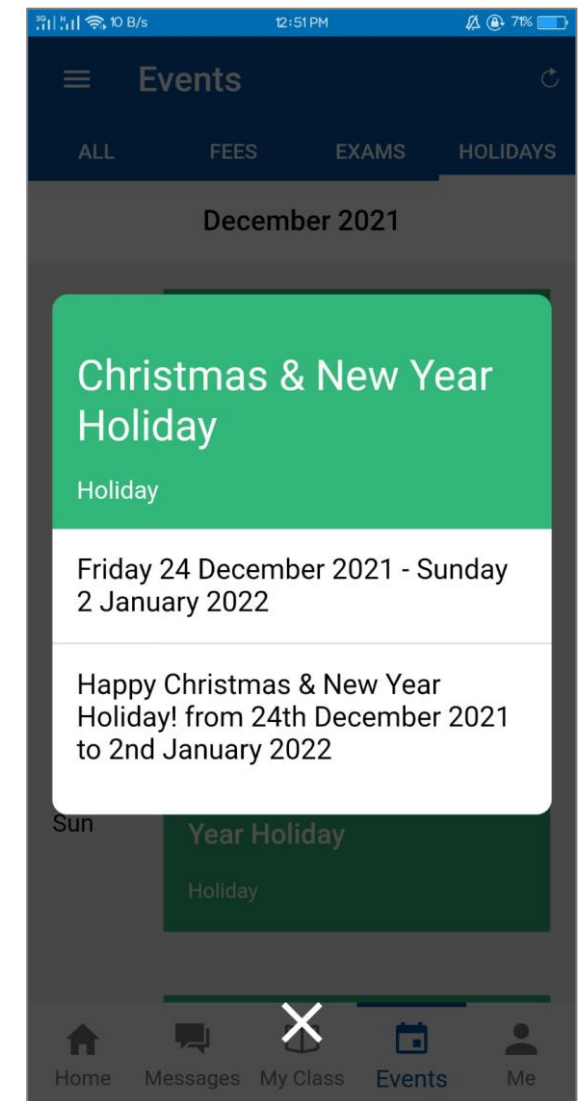


- In the event area, the student may view the school day announcement such as Examination schedule or Holiday.
- At the Examination schedule, the student can tap on the day to see the subject for this day.

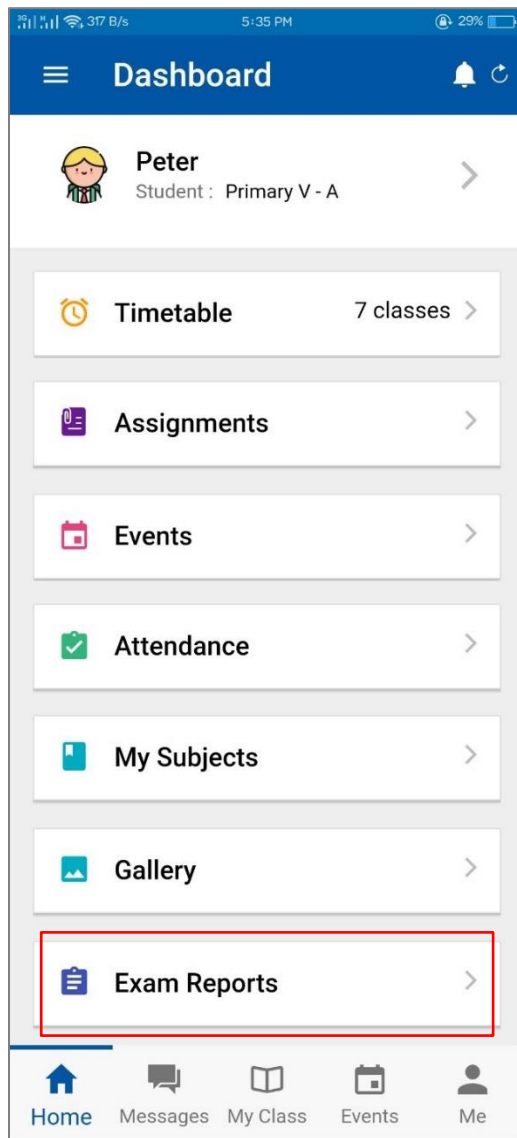




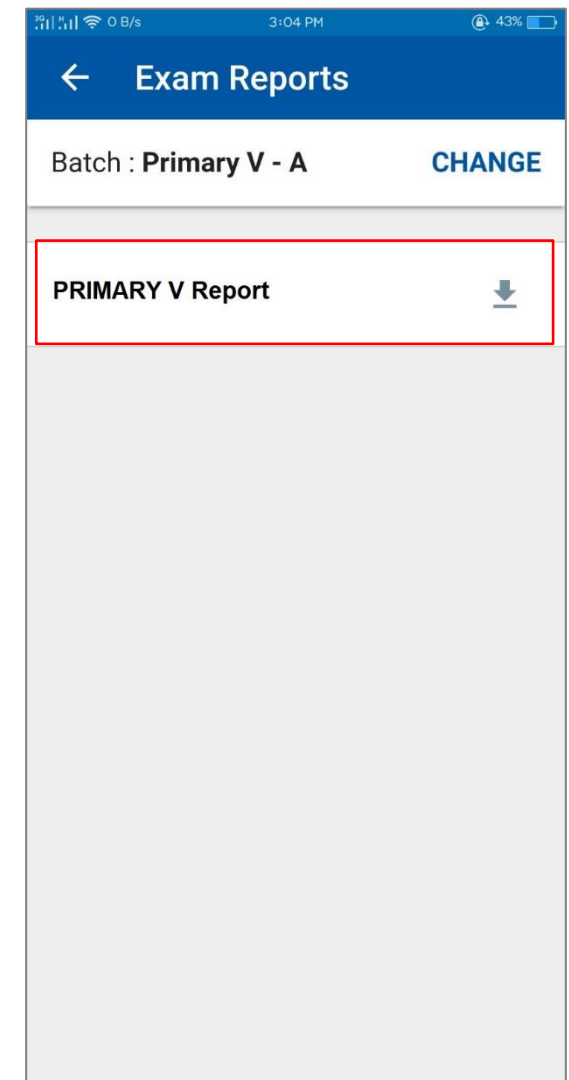
- To see the holiday or exhibition announcement, tap on the day, the announcement of the details will appear on the screen.
- Please note that the announcement will be done by the school administrator as depends on the school calendar.



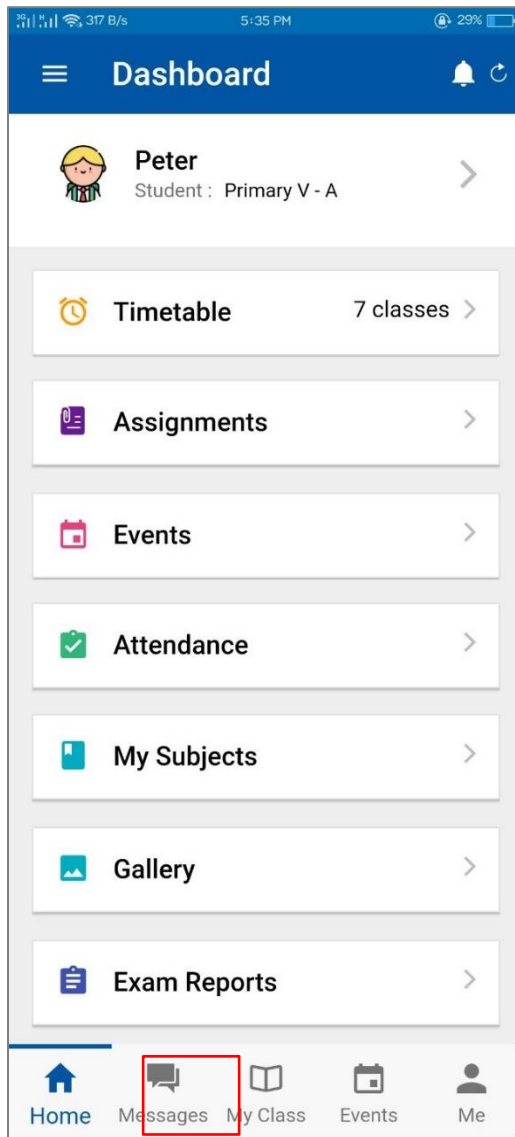
2.5 Exam Reports




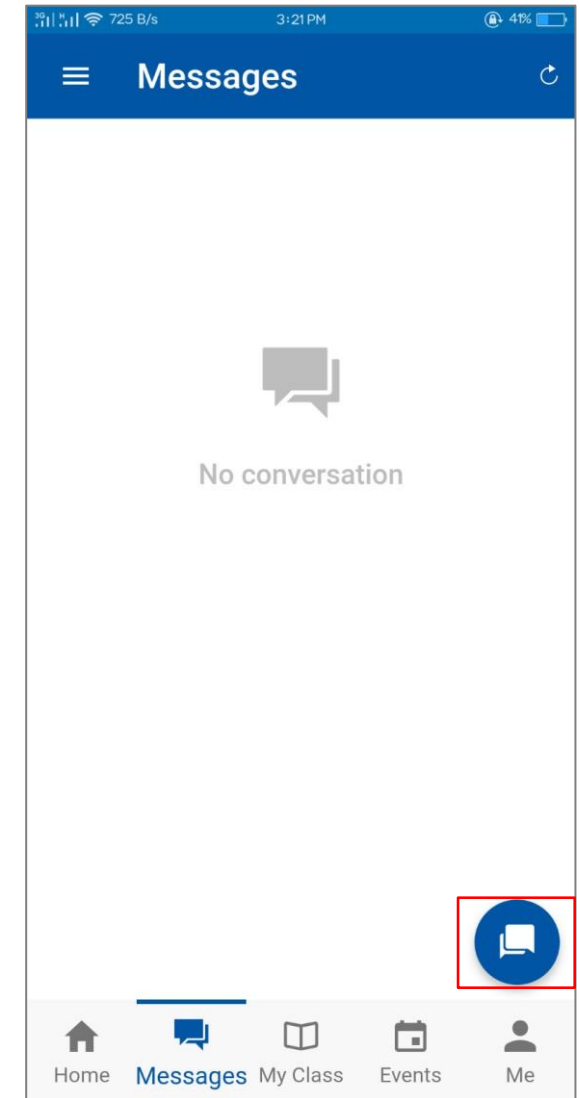
- After the examination was finished and the teacher evaluated the subject marks, the school administrator published the exam report.
- Then, the student may view the Exam Report via the web or the apps.
- Tap on Exam Reports to see the report card file.
- Download the file into the mobile to see the report card.

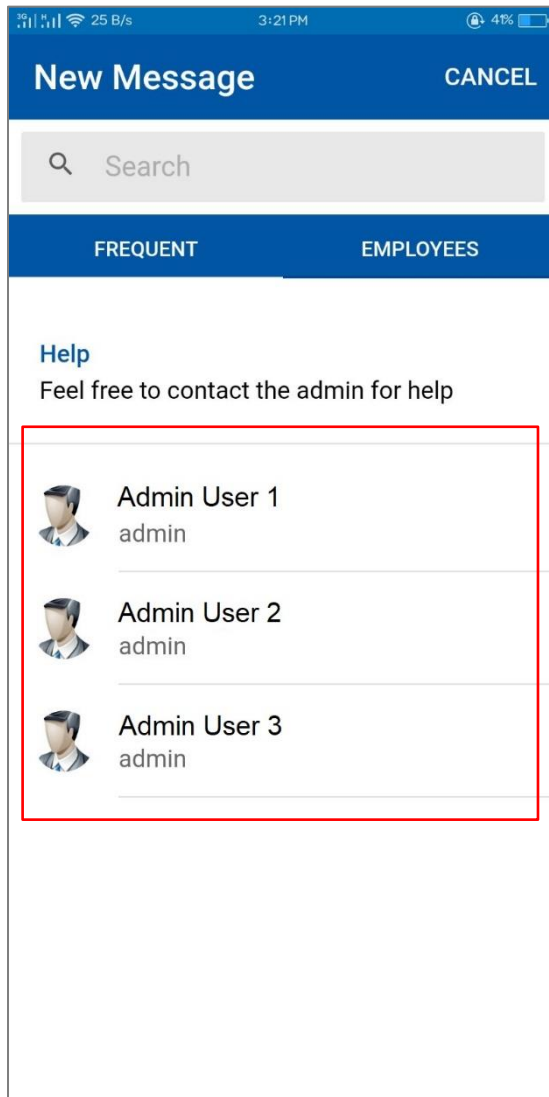


2.6 Messages

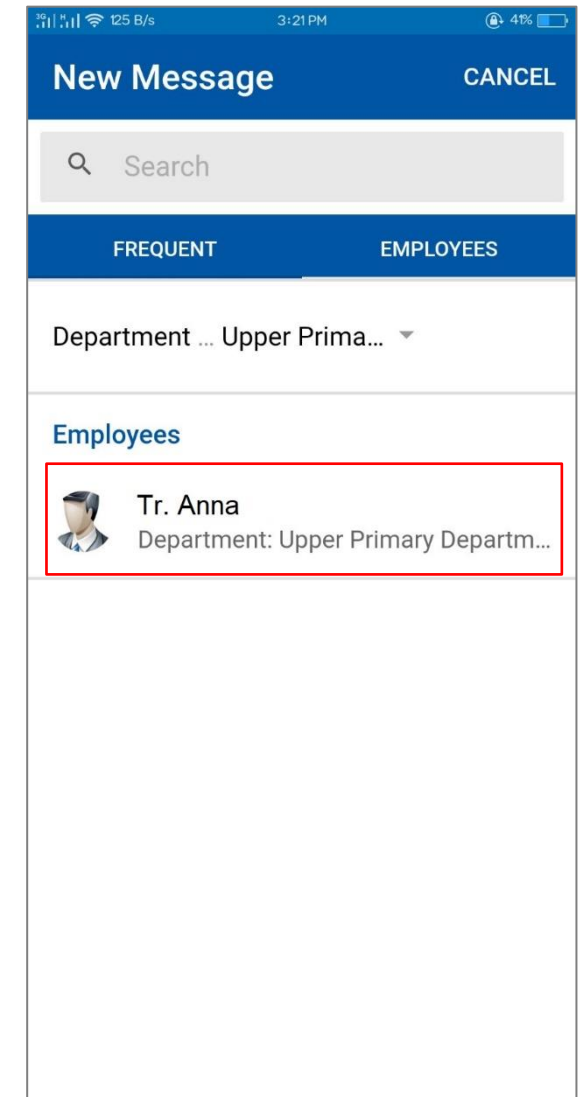


- Tap on the Messages to see the conversations.
- Tap on  to create a new conversation with another user.

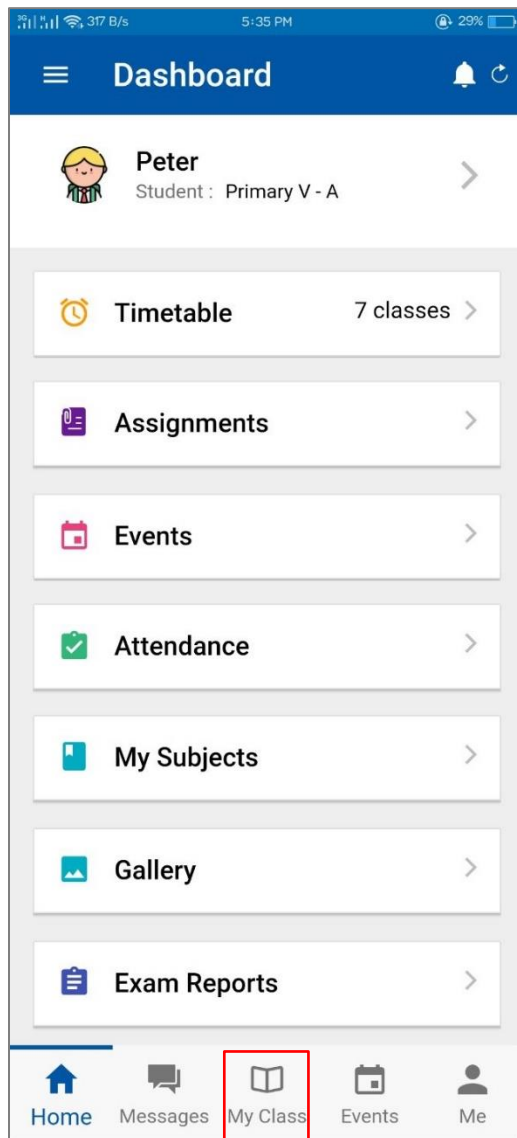




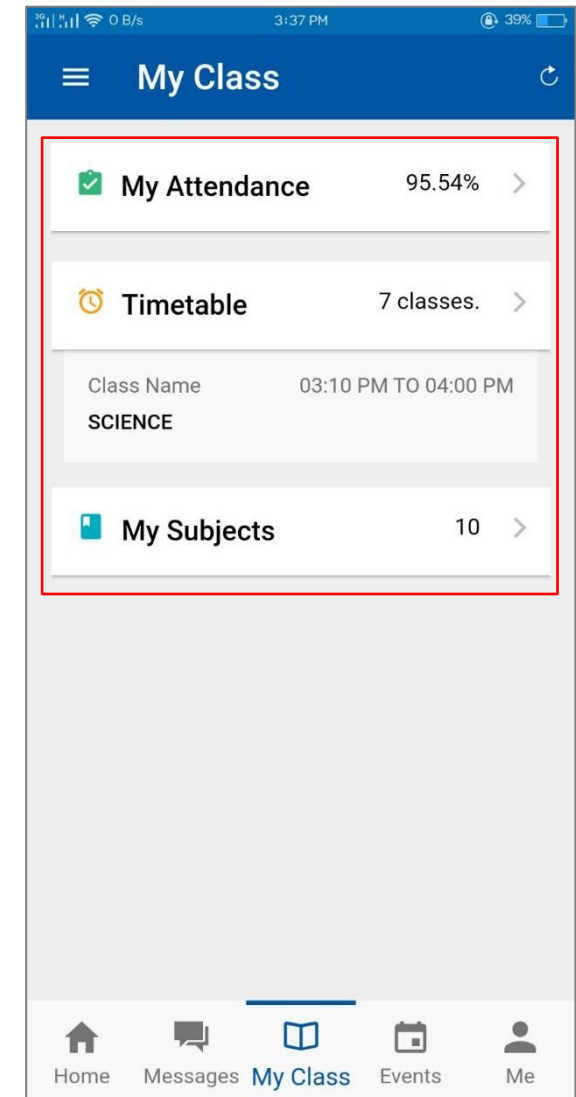
- Feel free to contact the admin for help.
- Tap on Employees to see the class teacher.
- Tap on the class teacher's name to send a message.

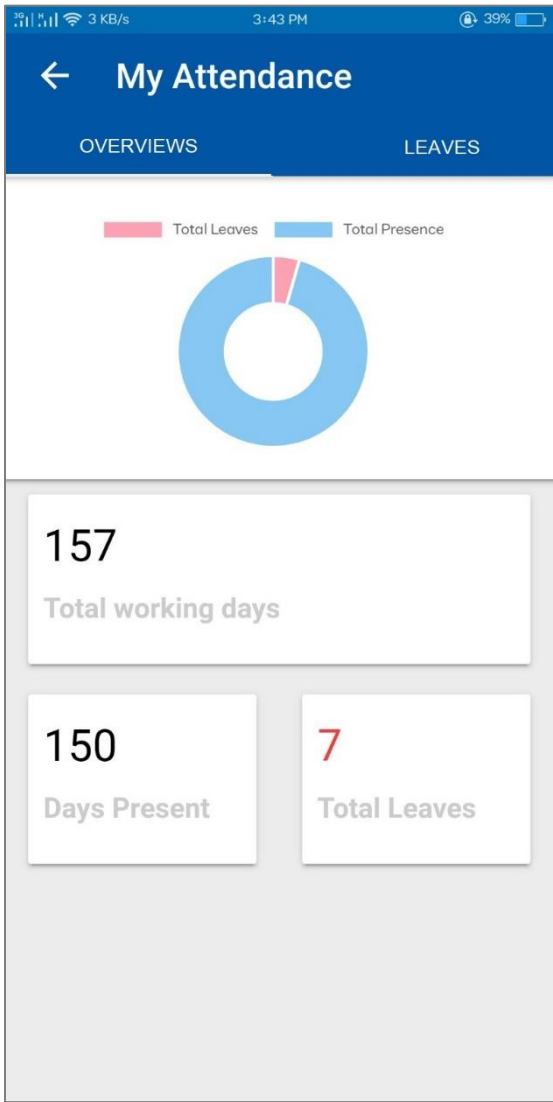


2.7 My Class

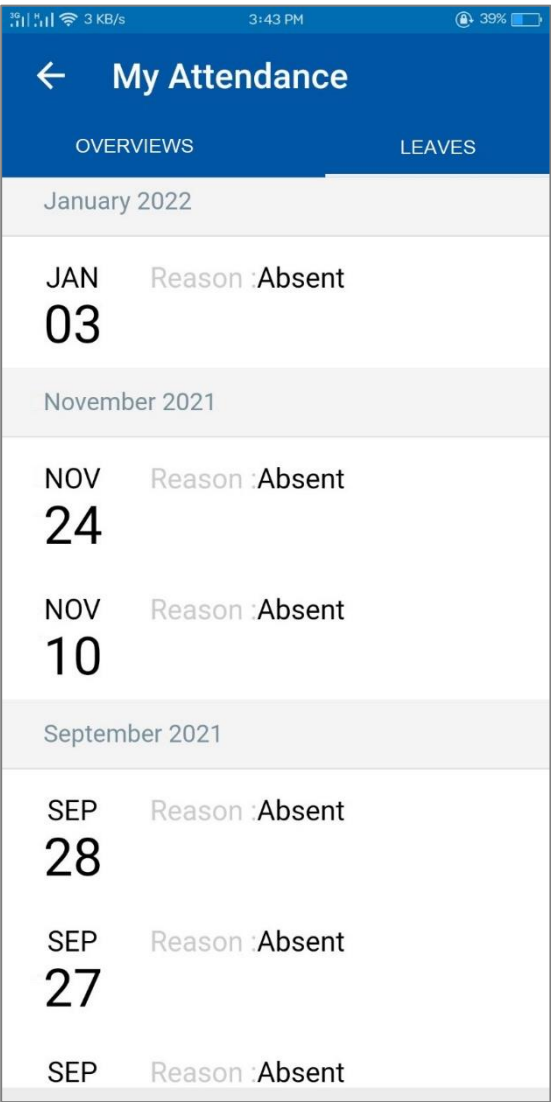


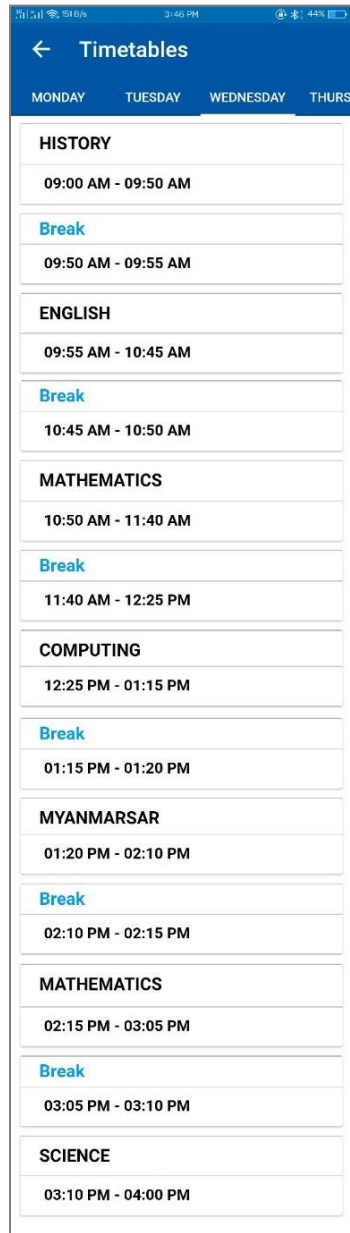
- Please tap on My Class to see the class details.
- As for a student, the application will show the student attendance report, Timetable schedule, and the total subject.
- To see the attendance report details, tap on My Attendance.



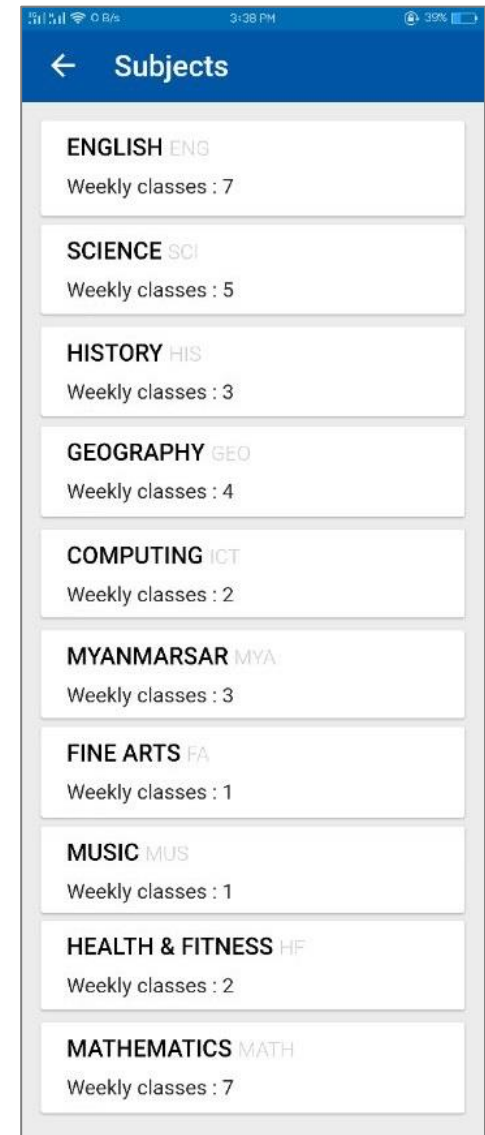


- The total present-day and absent days are shown on the OVERVIEWS page.
- To see the total leave days, tap on LEAVES.

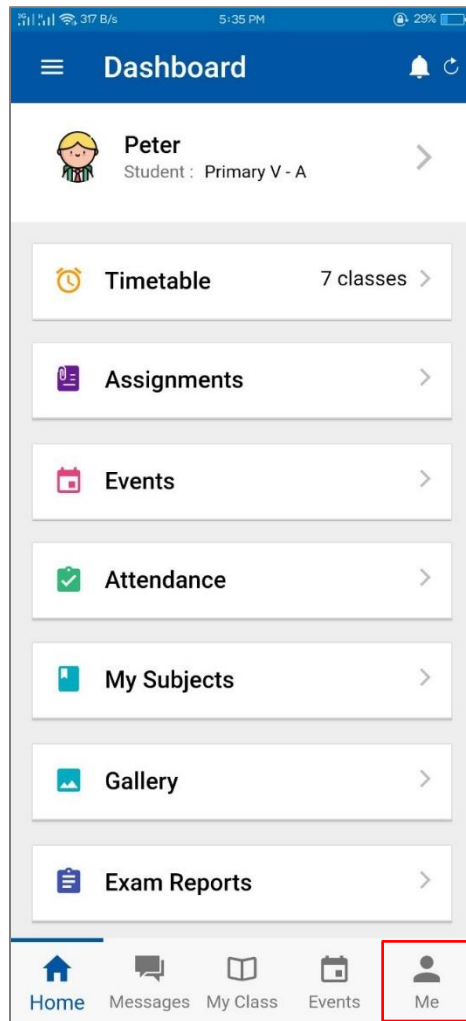




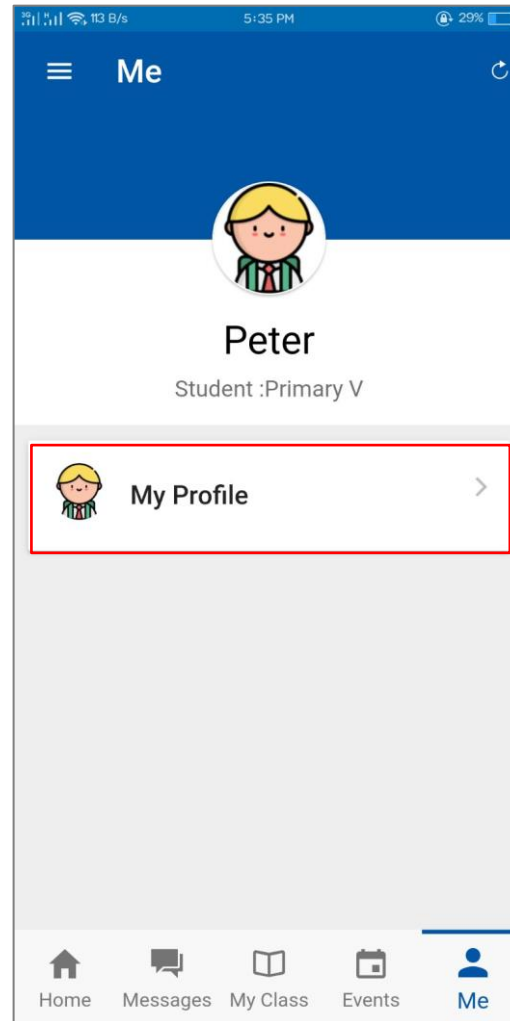
- Tap on Timetable to see the class timetable schedule.
- Tap on My Subject to see the class subject details with the total number of subject classes in a week.



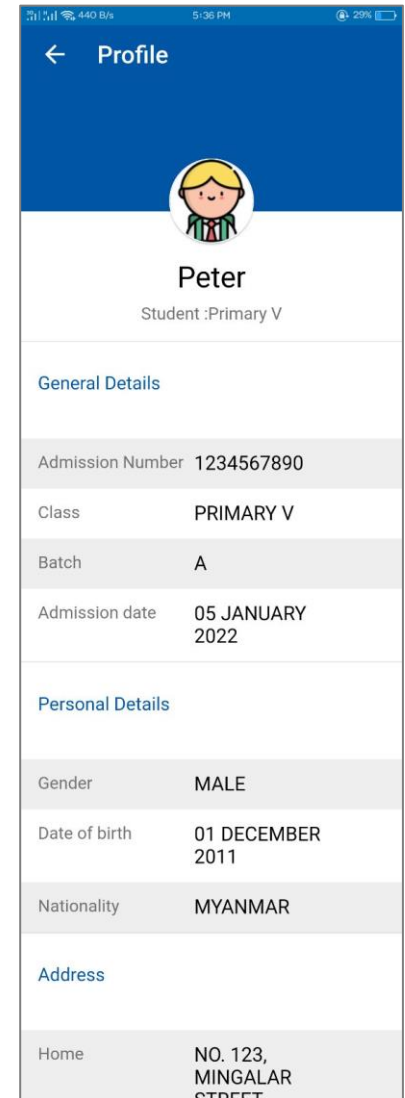
2.8 Student Profile



- To see the details profile, please tap on Me at the bottom of the right corner.

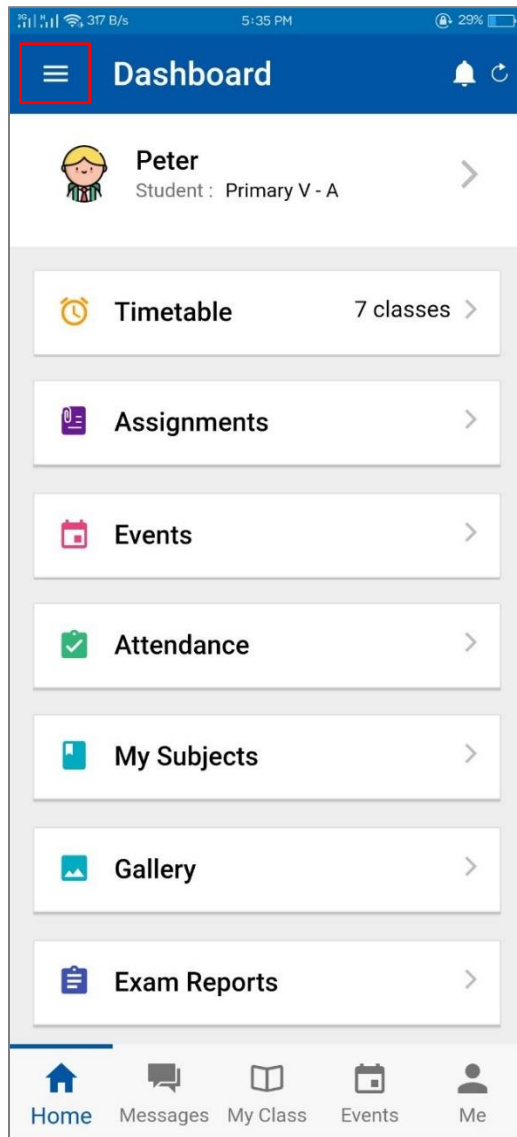




- The Full Name and the class/section will appear.

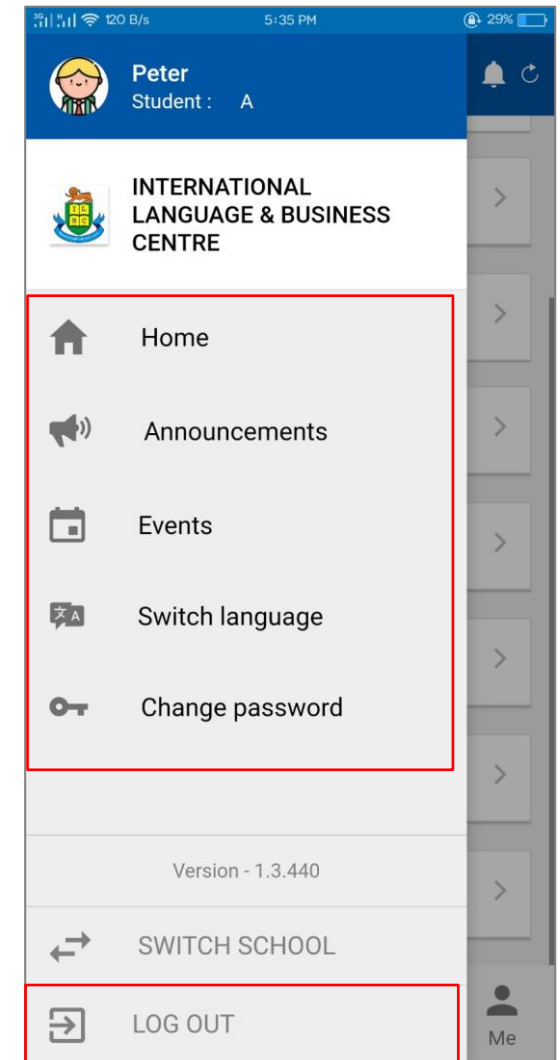


- Tap on My Profile to see the General Details and Personal Details.

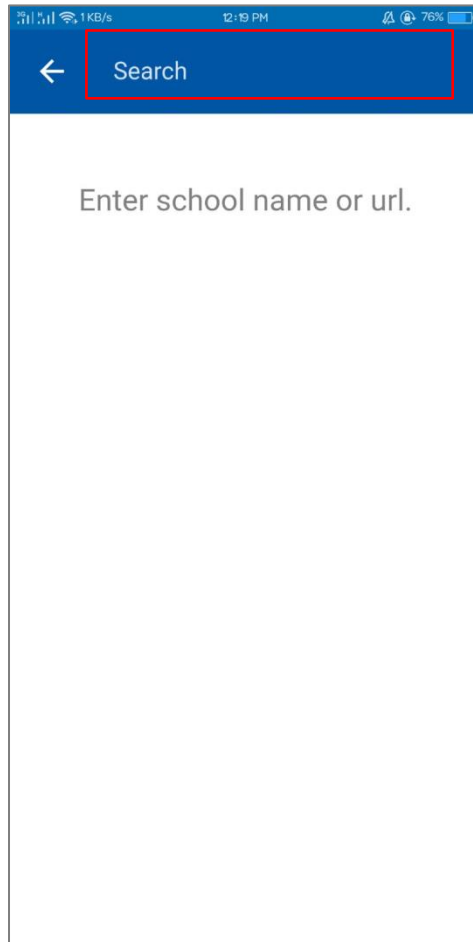
2.9 Menu



- Please tap on the Menu button .
- On the menu screen, the user can change the password by tapping Change Password.
- Either way, the user can view the Announcements and the Events on the Menu screen.
- Tap on  to log out from the application.



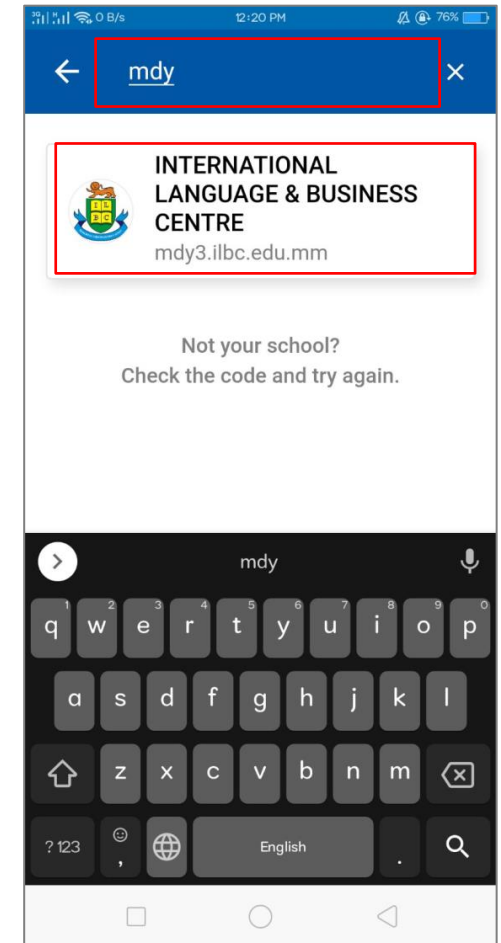
3. Basic Login - Parent



Enter school name or url.

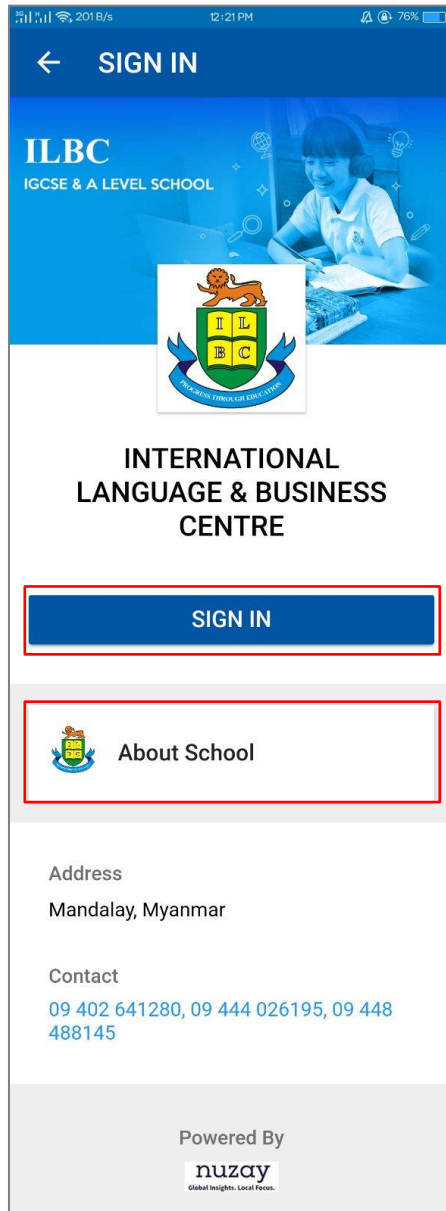
- Enter School Name or Branch Code.
- Once the Full School name and the link appear, tap on the name if the link the user enter is correct.
- Please see the respective link below.

School Name	School Link	Short Code
Yangon	https://kks1.ilbc.edu.mm	kks
Mandalay	https://mdy3.ilbc.edu.mm	mdy
Naypyitaw	https://npt1.ilbc.edu.mm	npt
Myitkyina	https://mkn1.ilbc.edu.mm	mkn
Lashio	https://lsh1.ilbc.edu.mm	lsh
Monywa	https://mwa1.ilbc.edu.mm	mwa
Taunggyi	https://tgi1.ilbc.edu.mm	tgi
Myeik	https://myk1.ilbc.edu.mm	myk

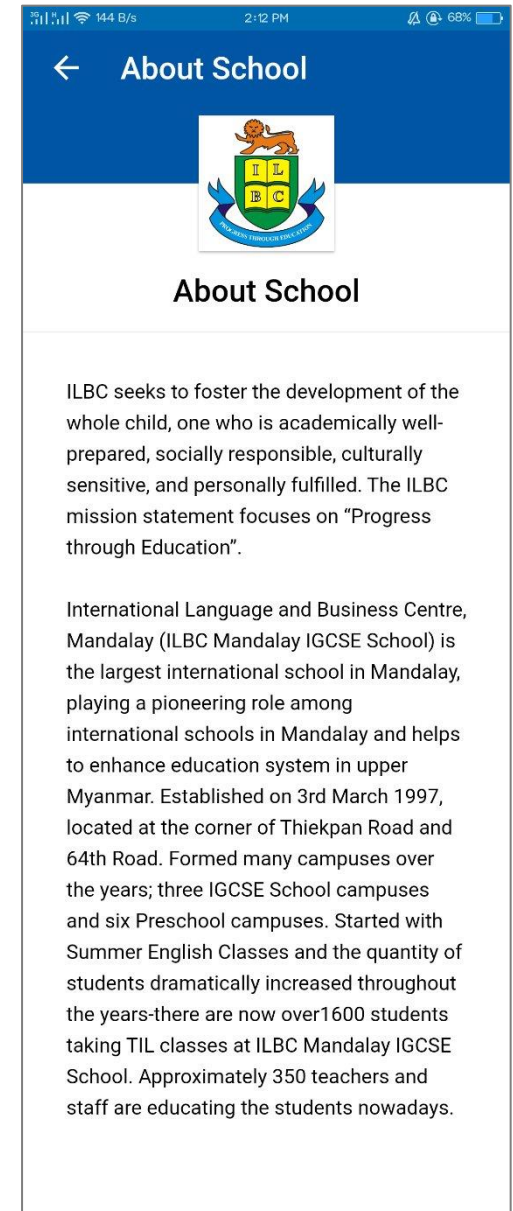


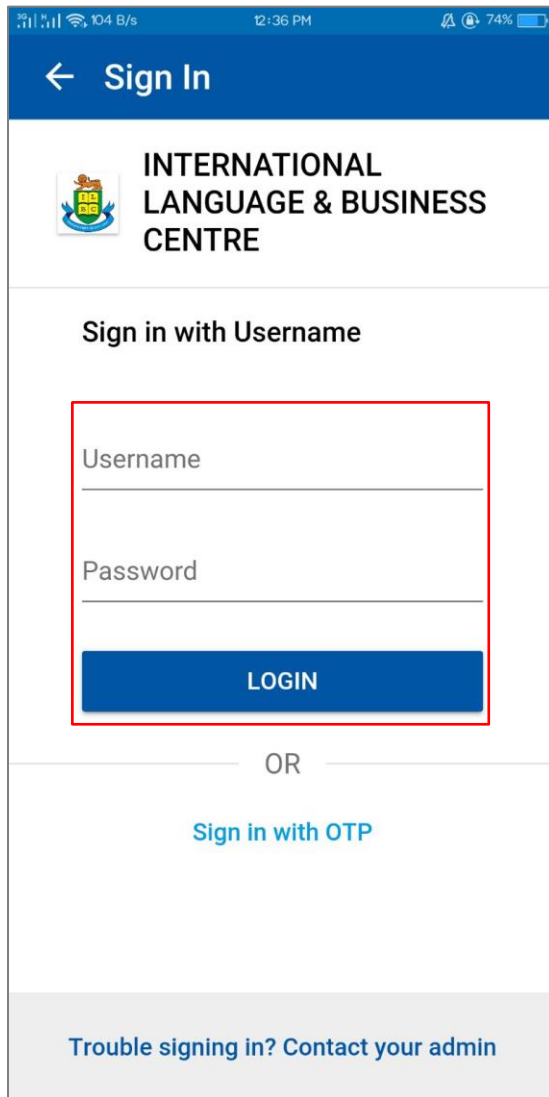
INTERNATIONAL
LANGUAGE & BUSINESS
CENTRE
mdy3.ilbc.edu.mm

Not your school?
Check the code and try again.



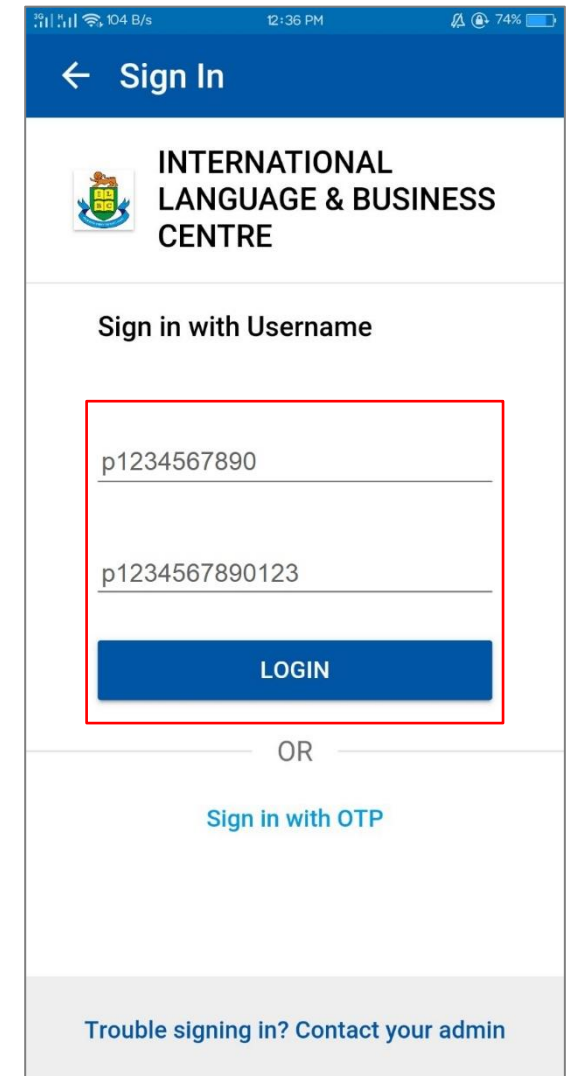
- To see the history of the ILBC school branch, tap on About School, the description of it will appear.
- The address and the contact details of the ILBC branch were outlined on the screen.
- Please tap to SIGN IN to login into the software.





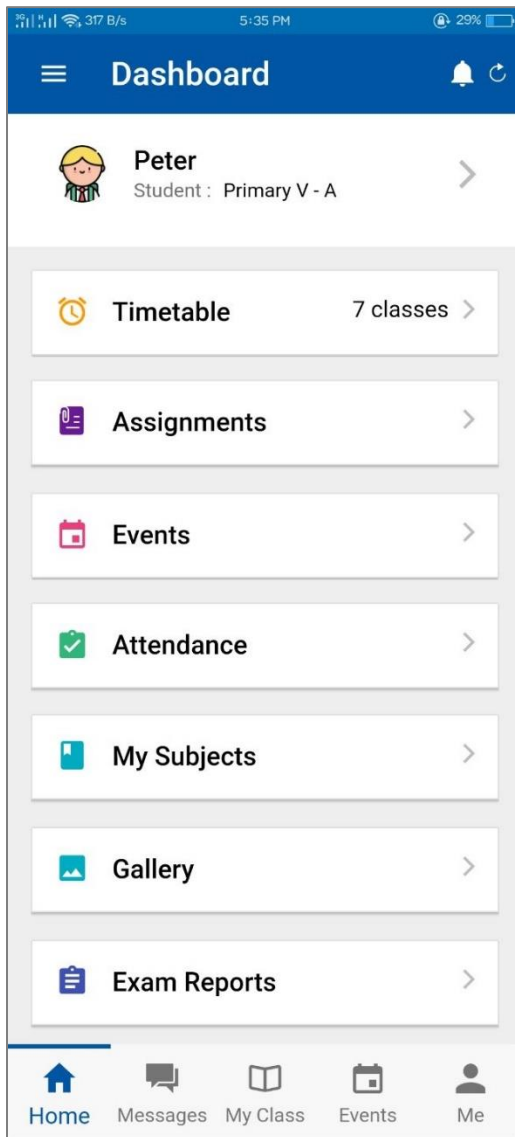
The screenshot shows the ILBC Sign In page. At the top is a blue header with a back arrow and the text "Sign In". Below the header is the ILBC logo and the text "INTERNATIONAL LANGUAGE & BUSINESS CENTRE". The main section is titled "Sign in with Username". It contains two input fields: "Username" and "Password", both of which are empty. Below the fields is a blue "LOGIN" button. At the bottom, there is a link "Sign in with OTP" and a footer link "Trouble signing in? Contact your admin".

- Once the login page has appeared, enter the username and password.
- The **parent username** is the *p(student's 10-digit ID)* and the default password would be *p(student's 10-digit ID)123*.
- For example, if the student's ID is 1234567890, then the parent username is
 - Username: p1234567890
 - Password: p1234567890123
- Please note that the user must use the same user credentials once login to the application or web.
- Then tap on LOGIN.



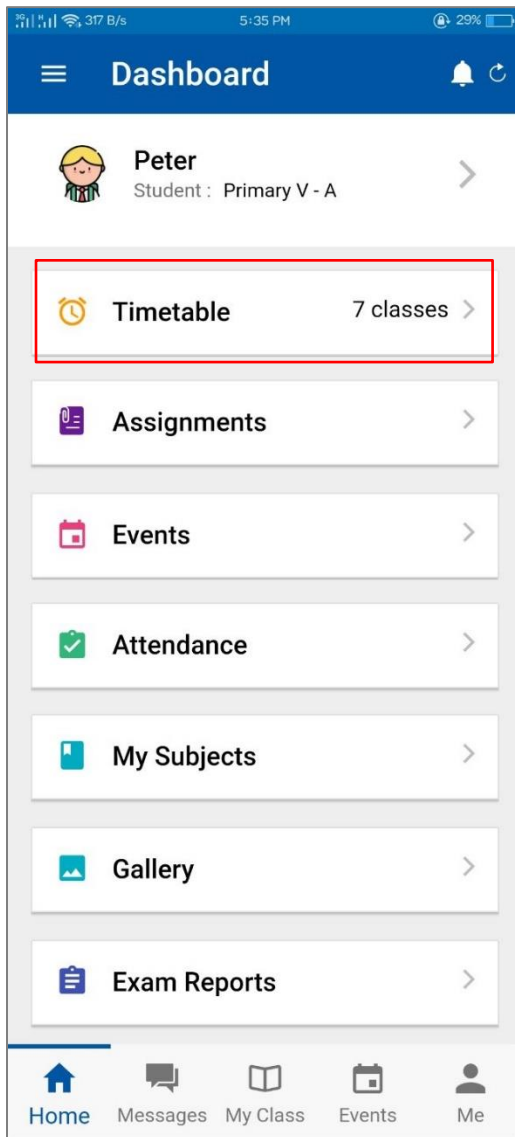
The screenshot shows the ILBC Sign In page with the same layout as the first image. However, the "Username" field is pre-filled with "p1234567890" and the "Password" field is pre-filled with "p1234567890123". The "LOGIN" button is still visible below the fields. The footer link "Trouble signing in? Contact your admin" is also present.

3.1 Home Page

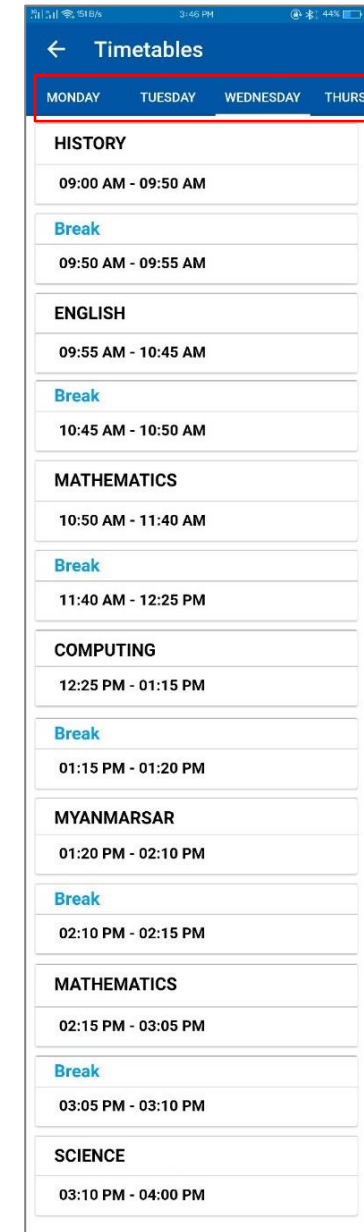


- The parent will view the dashboard home page of the student.
- On the top of the right corner, the notification bell will show the announcement which was created by the school administrator.
- To see the My Profile on the software, please tap on the student's name.
- The Timetable area will show the total number of classes for a day and the current class.
- The assignment is designed to answer and upload the homework which is created by the teacher's distributed homework and assignments to students. Please note that the parent cannot answer the assignment of the student.
- Event is outlined on the screen to see the announcement such as Examination Schedule, Holiday Announcement or Party Celebration which is created by the school administrator.
- The attendance feature will help to check the attendance report of the student by a chart of the present and absent.
- Once the school administrator uploads the pictures of the school's activities on the system, the user may view those on the Gallery.
- After the examination is finished and the teachers are evaluated the marks and grades, the report card of the student will be published by the school administrator.
- Please note that as a parent of two or more children, then the student's ID will be different. The parent will only view the student's detail if the parent login with this student's ID.
- Go to **(3.10_Switch Profile)** to switch the student's profile and view.

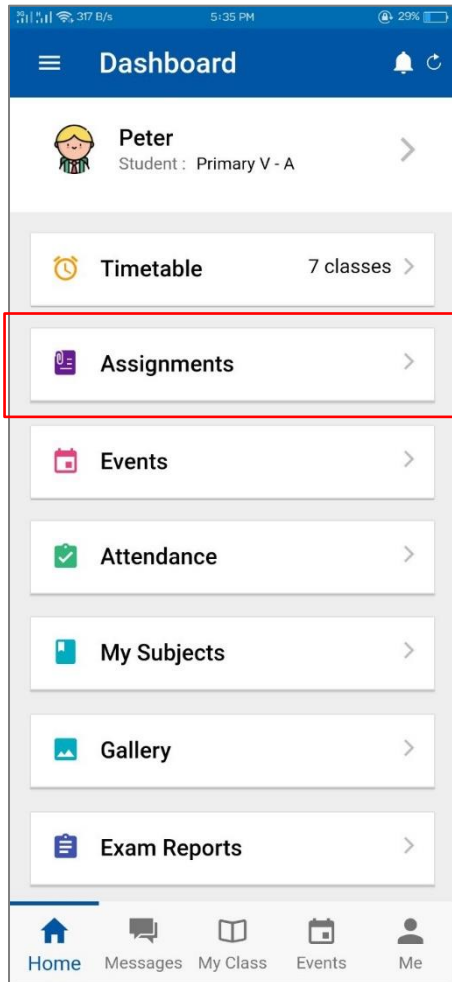
3.2 Student Timetable View



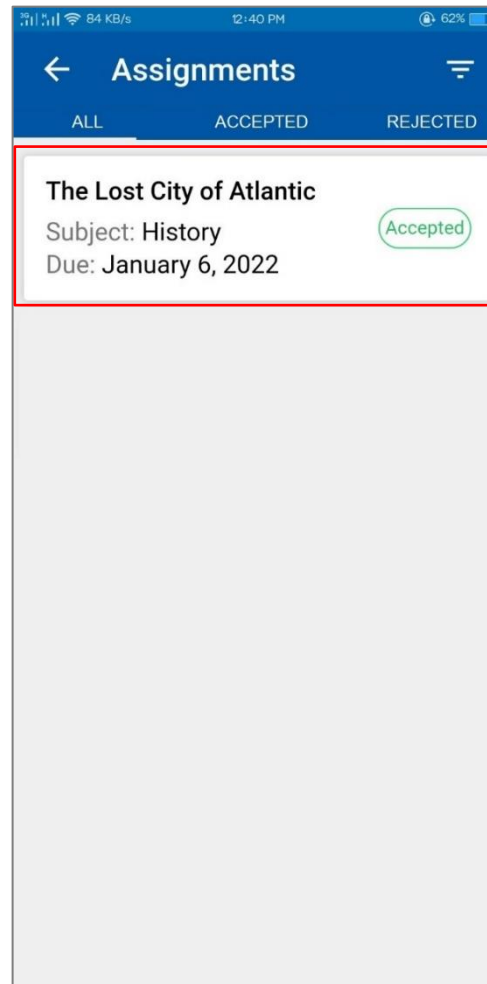
- Tap on the Timetable to see the daily scheduled timetable.
- Tap on weekdays to see day by day timetable.



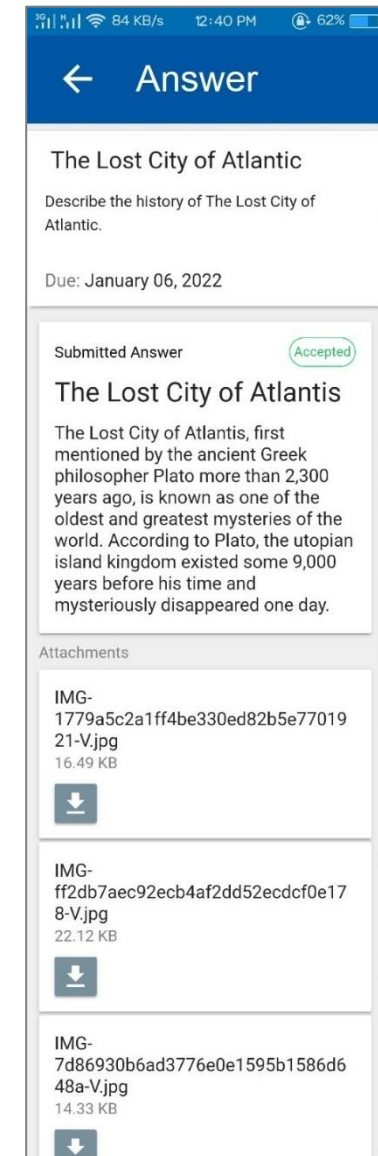
3.3 Student Assignment



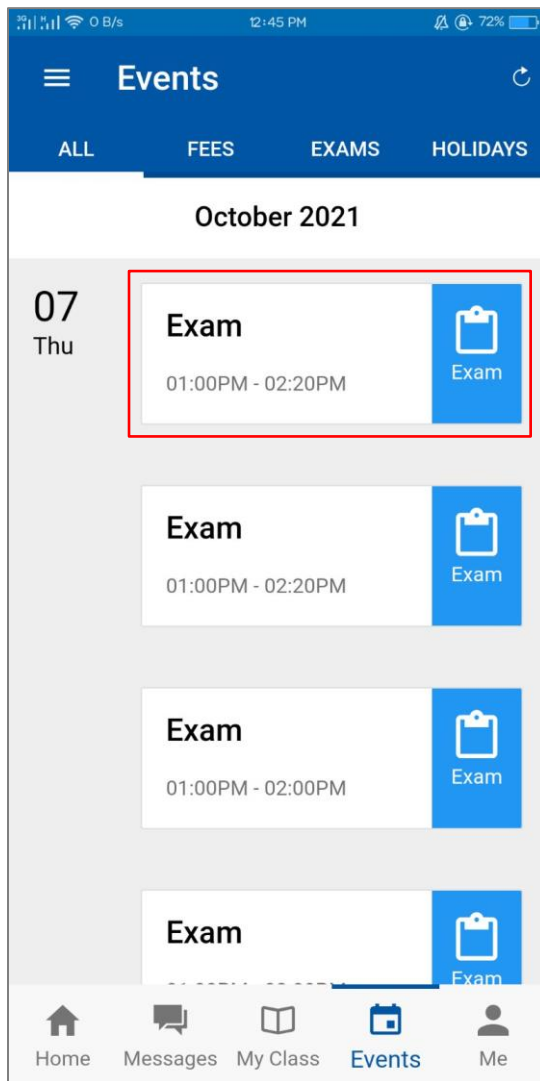
- Once the teacher submits the assignment to the students, the student may answer the assignment by mobile or web.



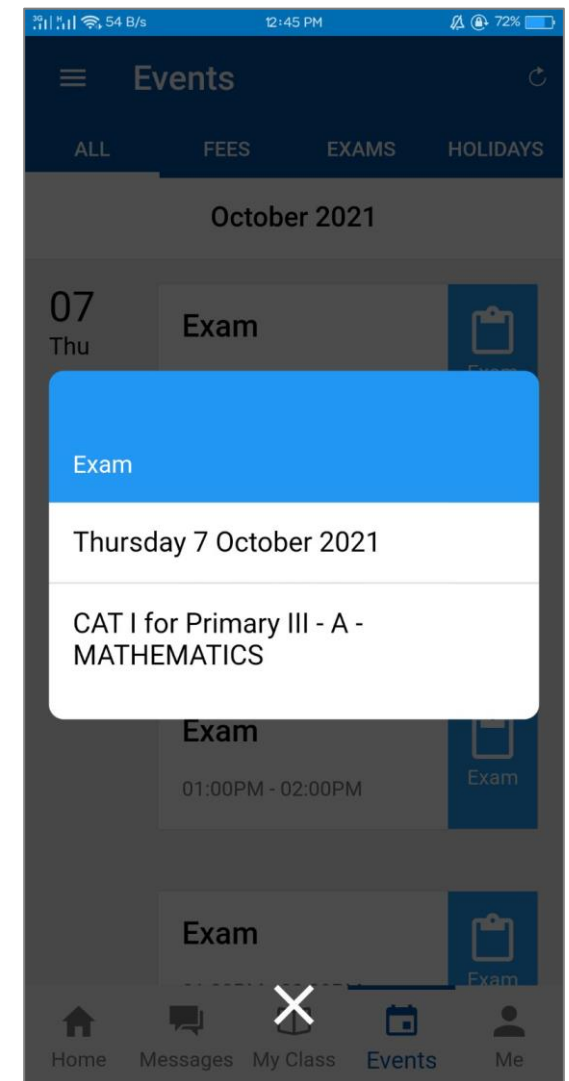
- As a parent will see the total assignment list which are submitted, or which is pending.
- Tap on the title to see the assignment details.

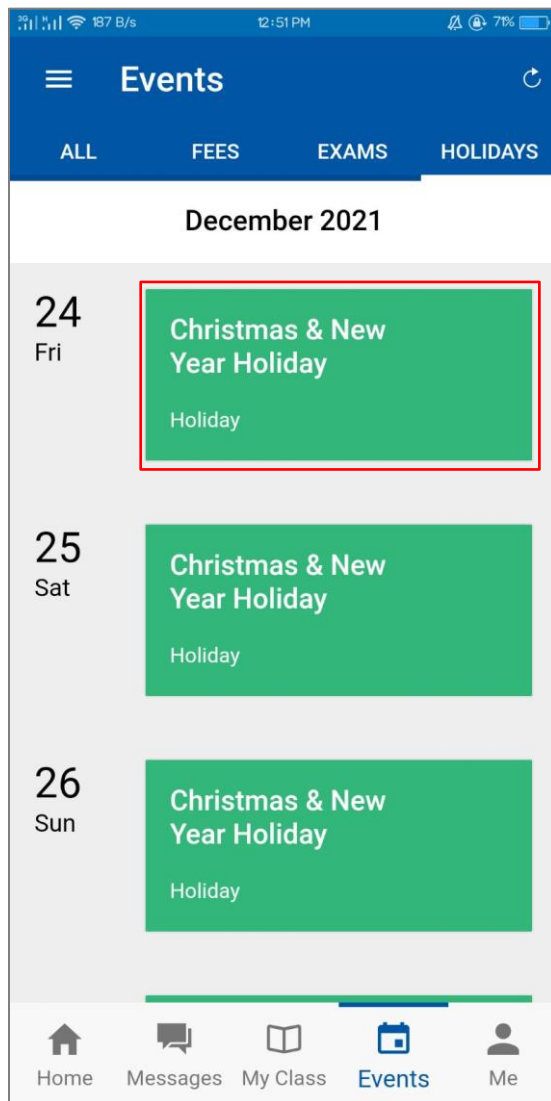


3.4 Event Calendar

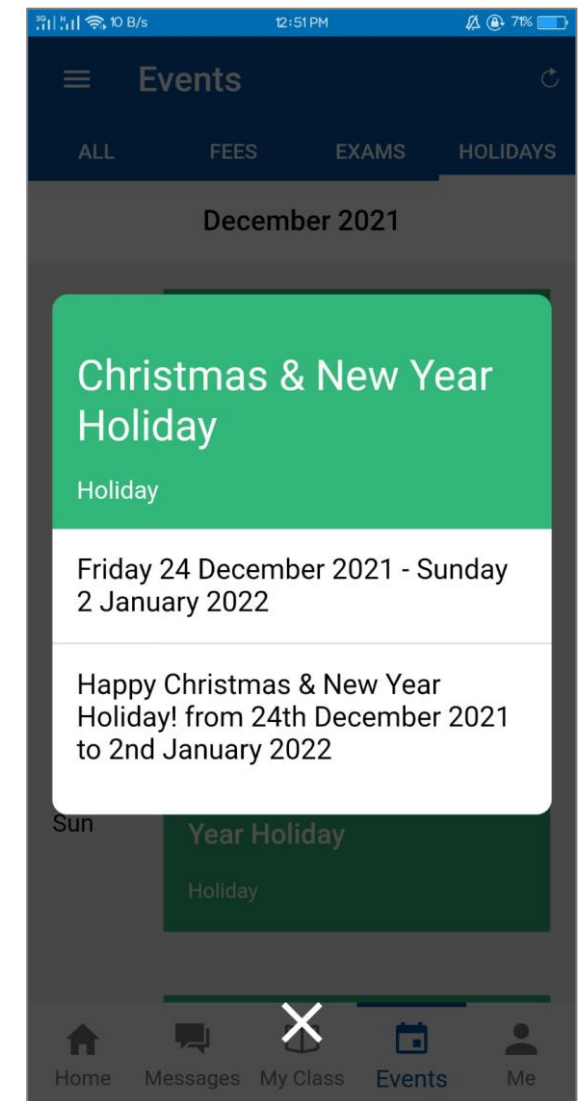


- In the event area, the student may view the school day announcement such as Examination schedule or Holiday.
- At the Examination schedule, the student can tap on the day to see the subject for this day.

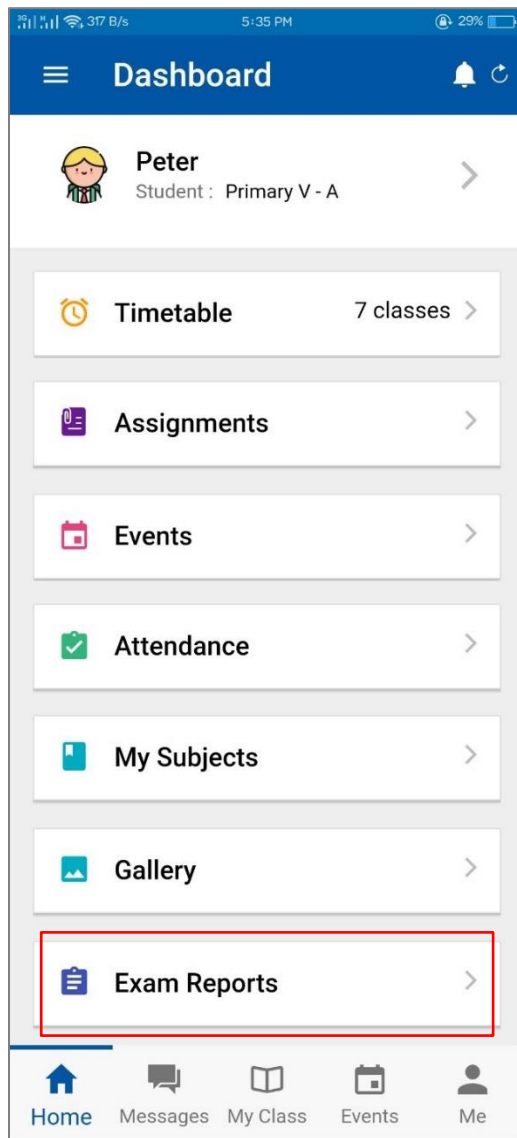




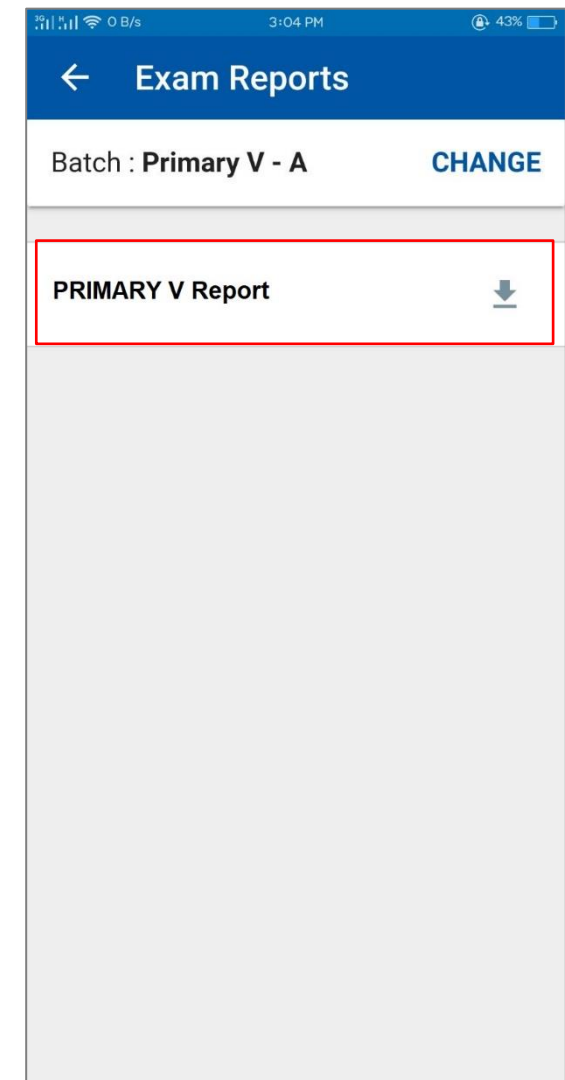
- To see the holiday or exhibition announcement, tap on the day, the announcement of the details will appear on the screen.
- Please note that the announcement will be done by the school administrator as depends on the school calendar.



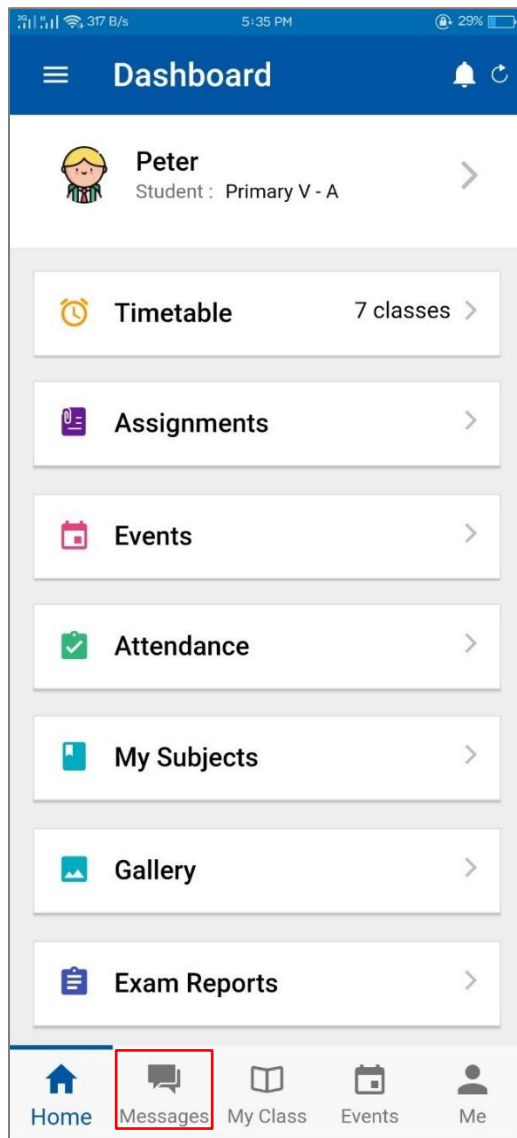
3.5 Exam Reports




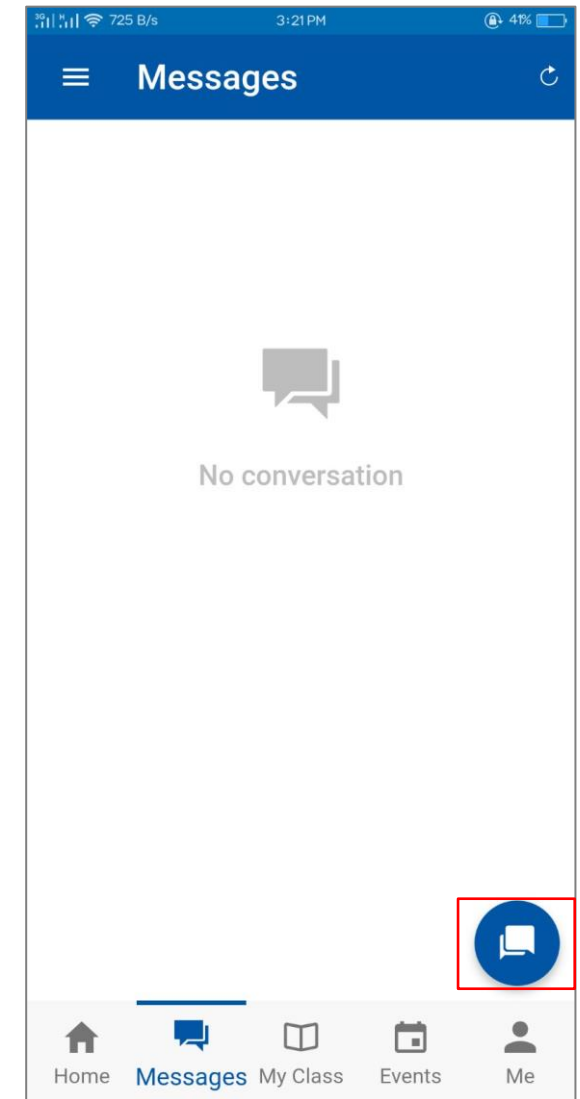
- After the examination was finished and the teacher evaluated the subject marks, the school administrator published the exam report.
- Then, the parent may view the Exam Report of the student via the web or the apps.
- Tap on Exam Reports to see the report card file.
- Download the file into the mobile to see the report card.

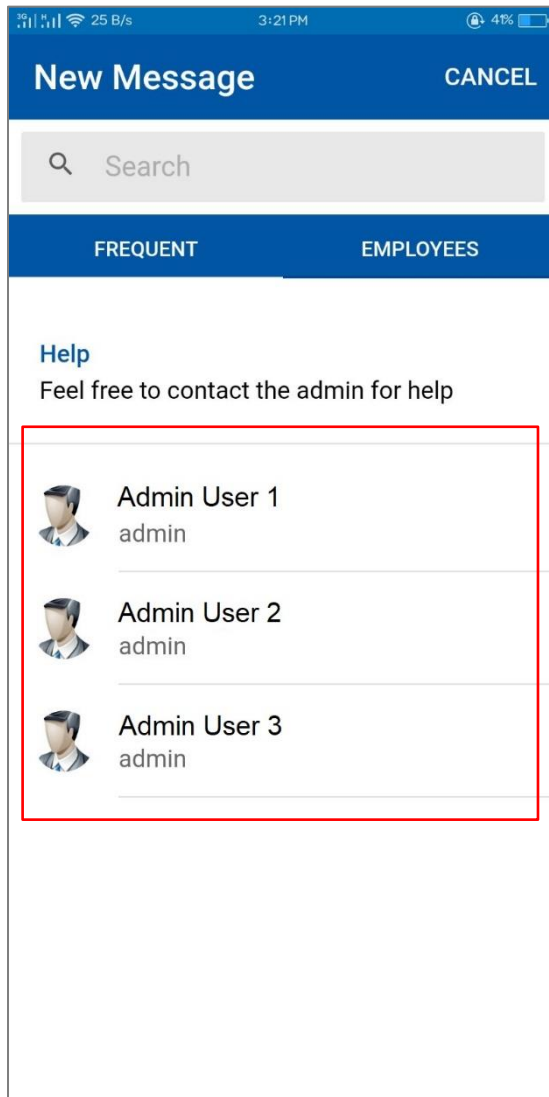


3.6 Messages

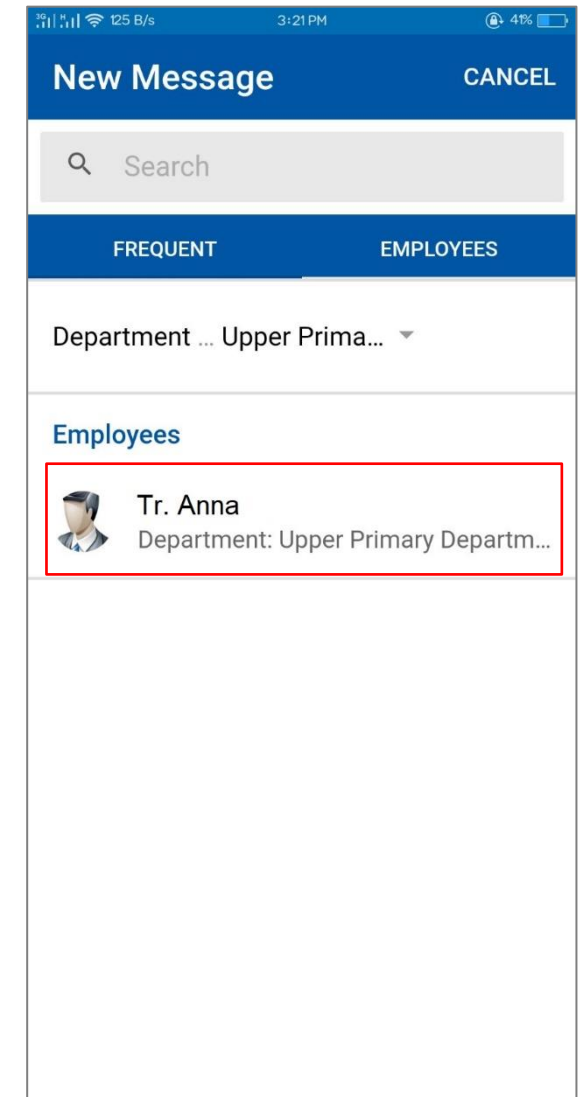


- Tap on the Messages to see the conversations.
- Tap on  to create a new conversation with another user.

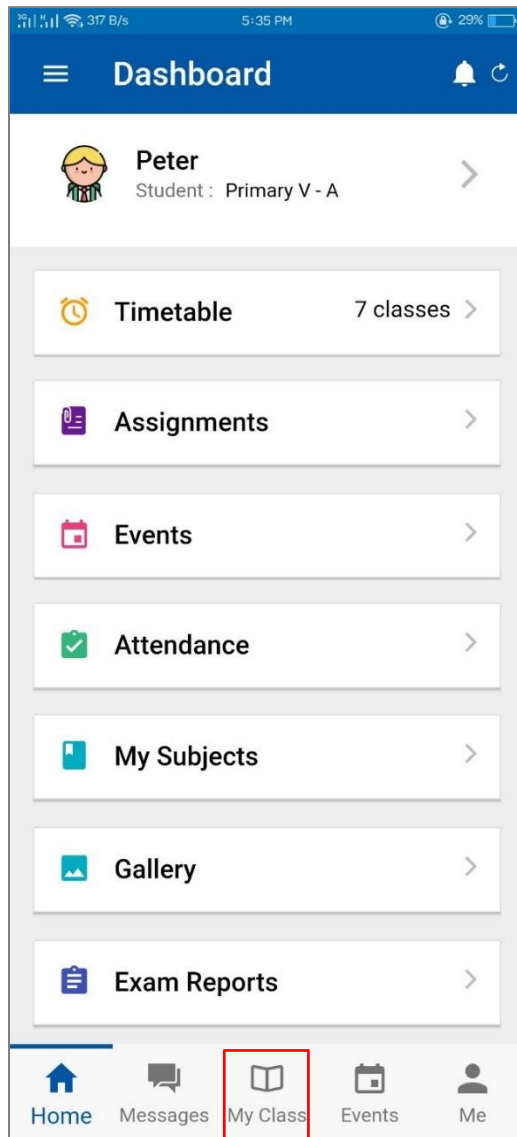




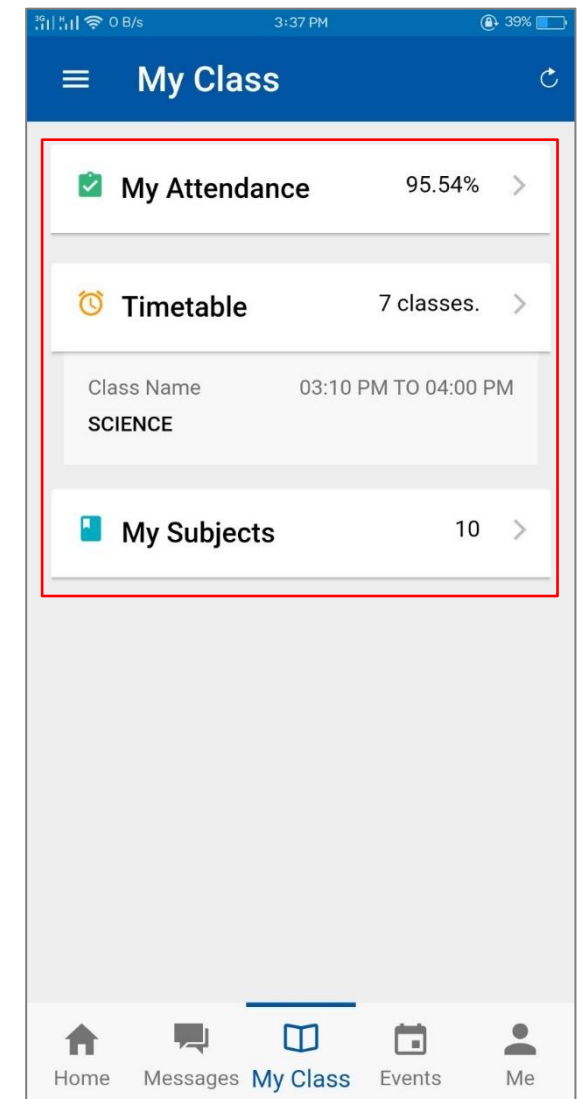
- Feel free to contact the admin for help.
- Tap on Employees to see the class teacher.
- Tap on the class teacher's name to send a message.

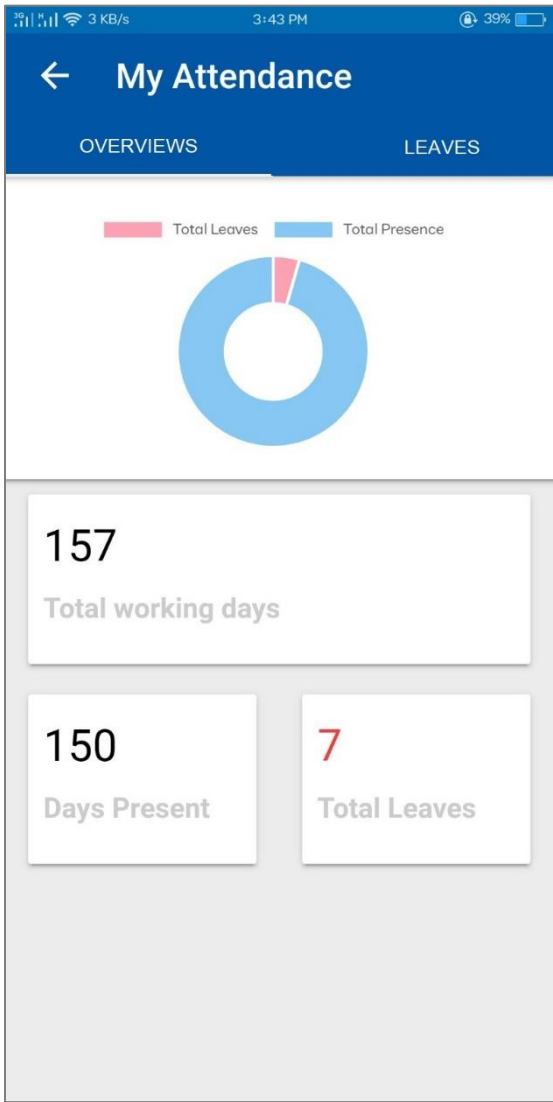


3.7 My Class

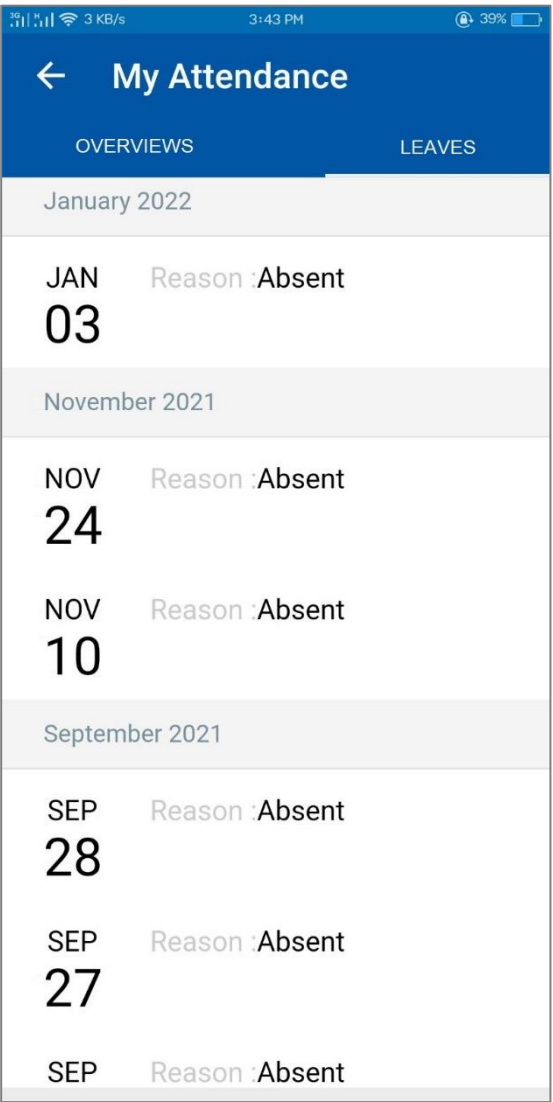


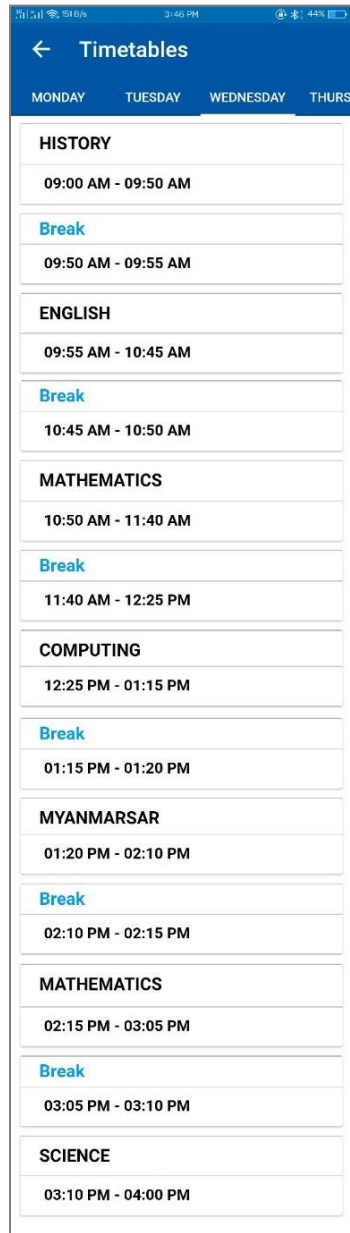
- Please tap on My Class to see the class details.
- As a parent to check the student details report, the application will show the student attendance report, Timetable schedule, and the total subject.
- To see the attendance report details, tap on My Attendance.



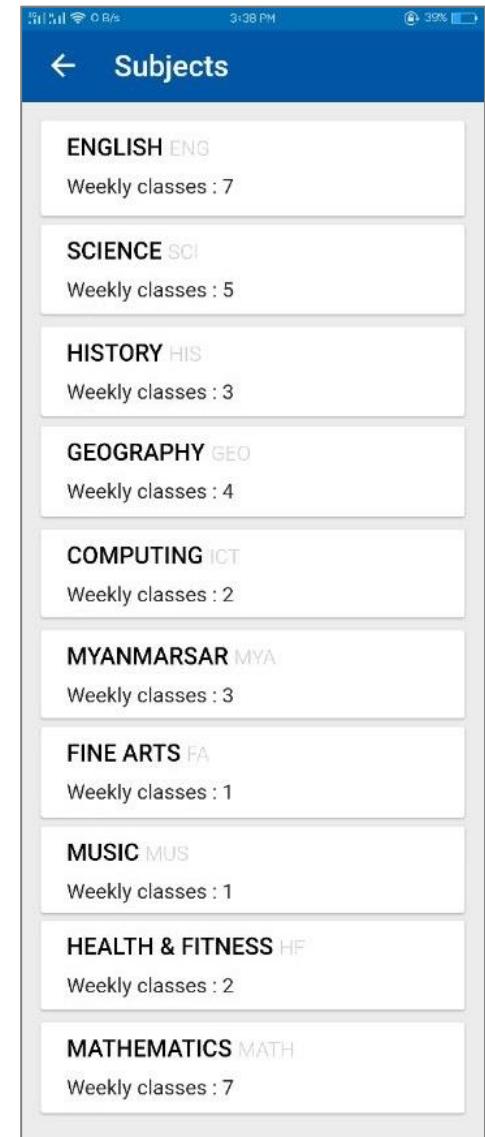


- The total present-day and absent days are shown on the OVERVIEWS page.
- To see the total leave days, tap on LEAVES.

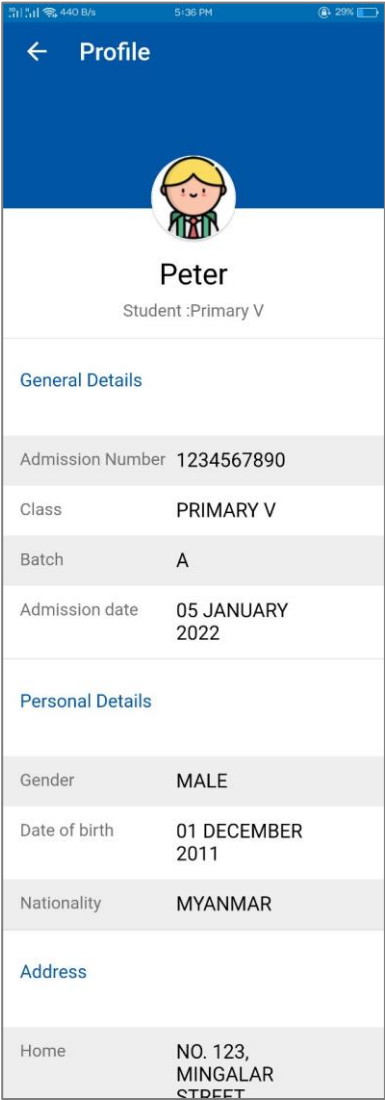
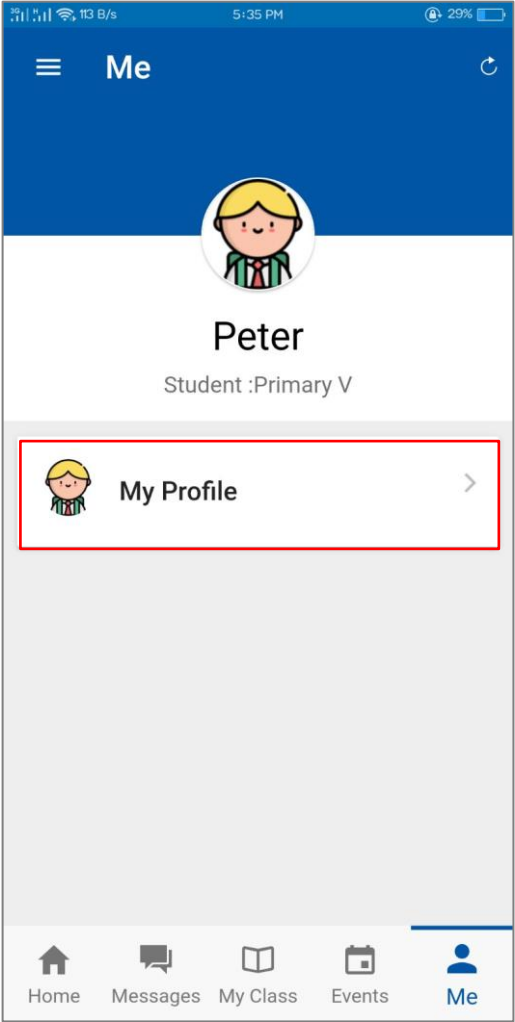
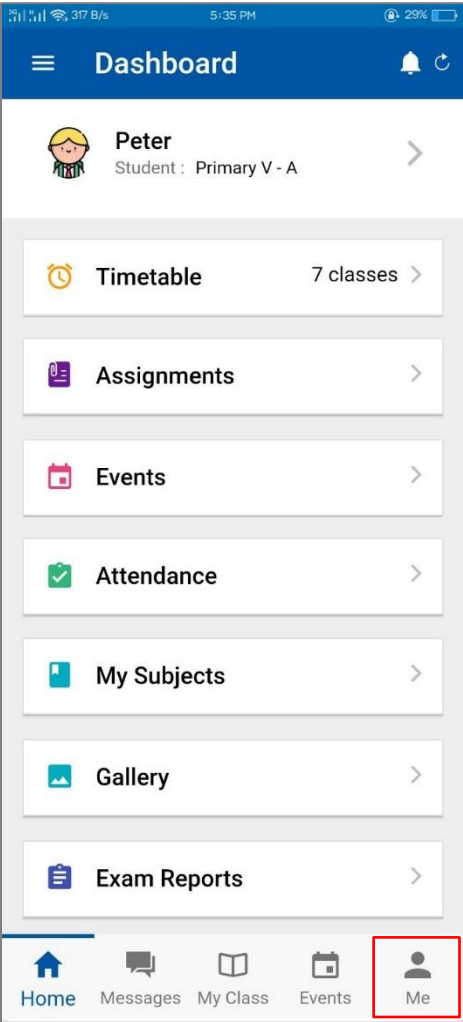




- Tap on Timetable to see the class timetable schedule.
- Tap on My Subject to see the class subject details with the total number of subject classes in a week.

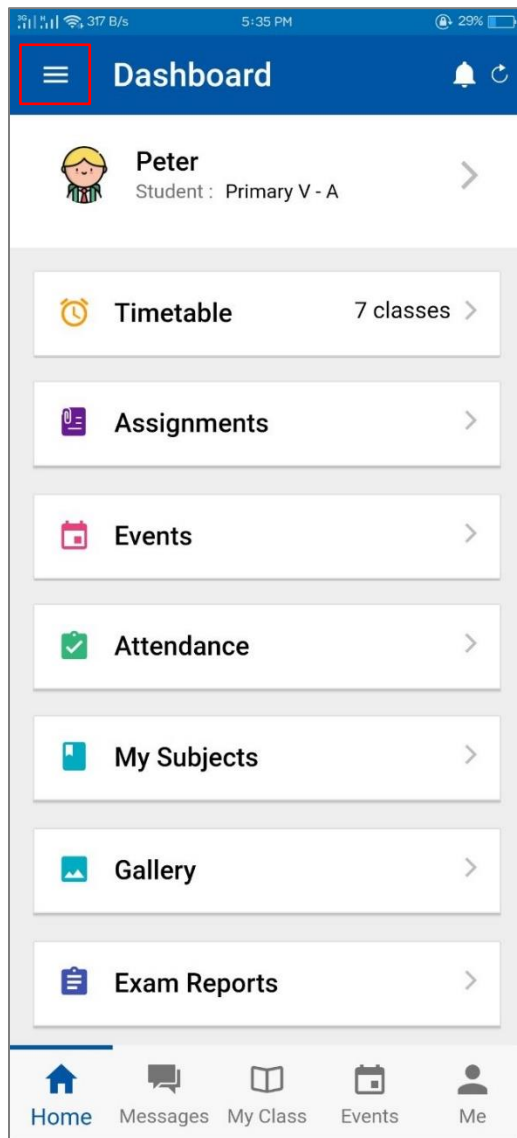




3.8 Student Profile

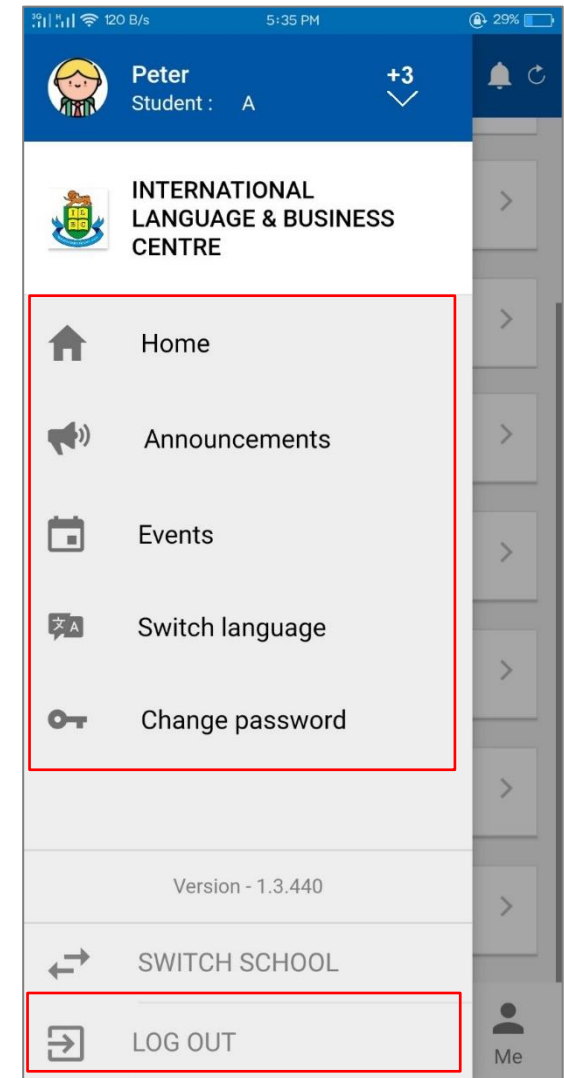


- To see the details profile, please tap on Me at the bottom of the right corner.
- The Full Name and the class/section will appear.
- Tap on My Profile to see the General Details and Personal Details.

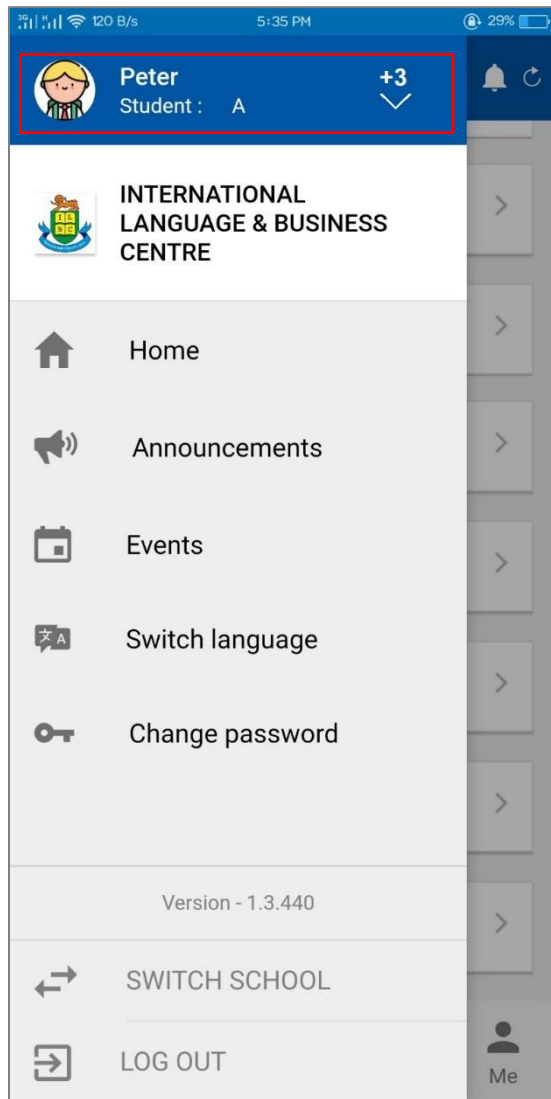
3.9 Menu



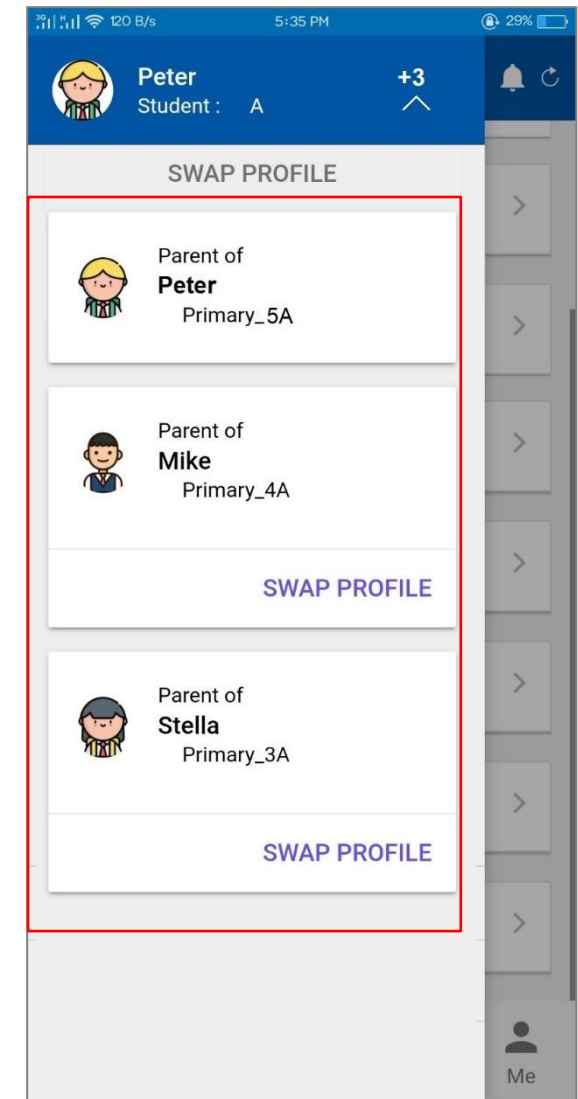
- Please tap on the Menu button .
- On the menu screen, the user can change the password by tapping Change Password.
- Either way, the user can view the Announcements and the Events on the Menu screen.
- Tap on  to log out from the application.

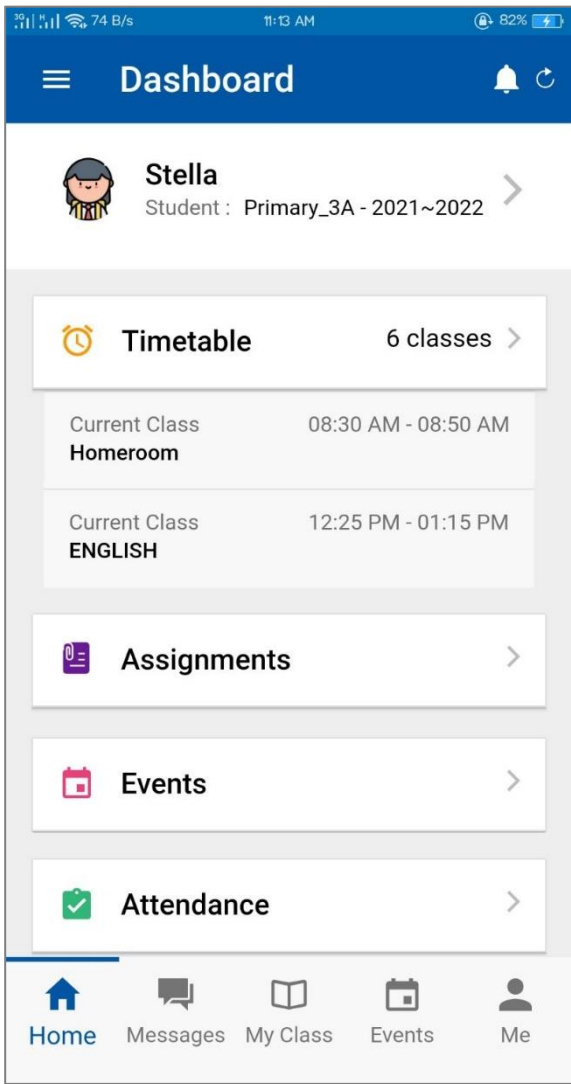
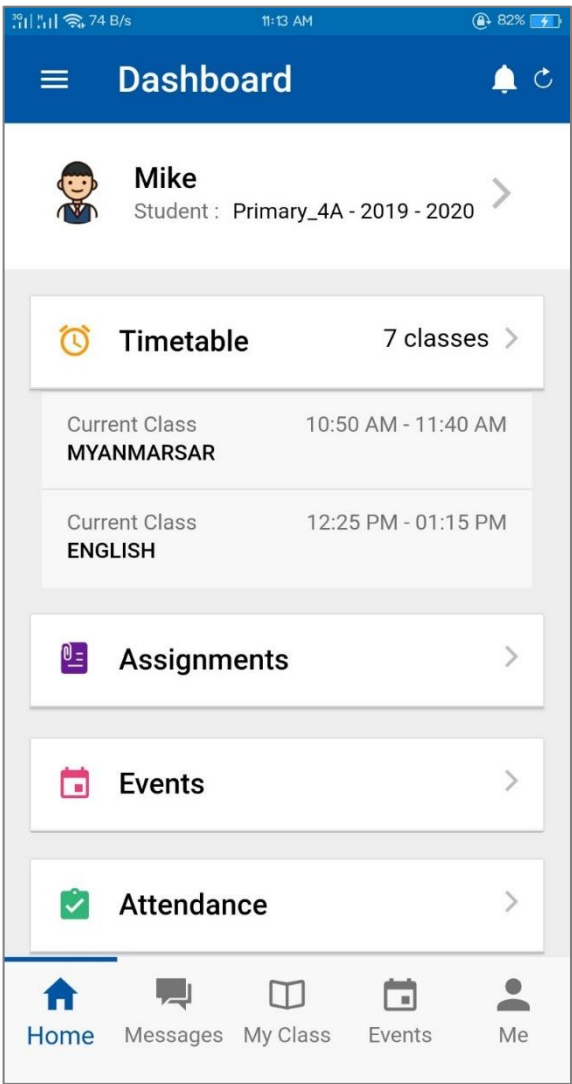
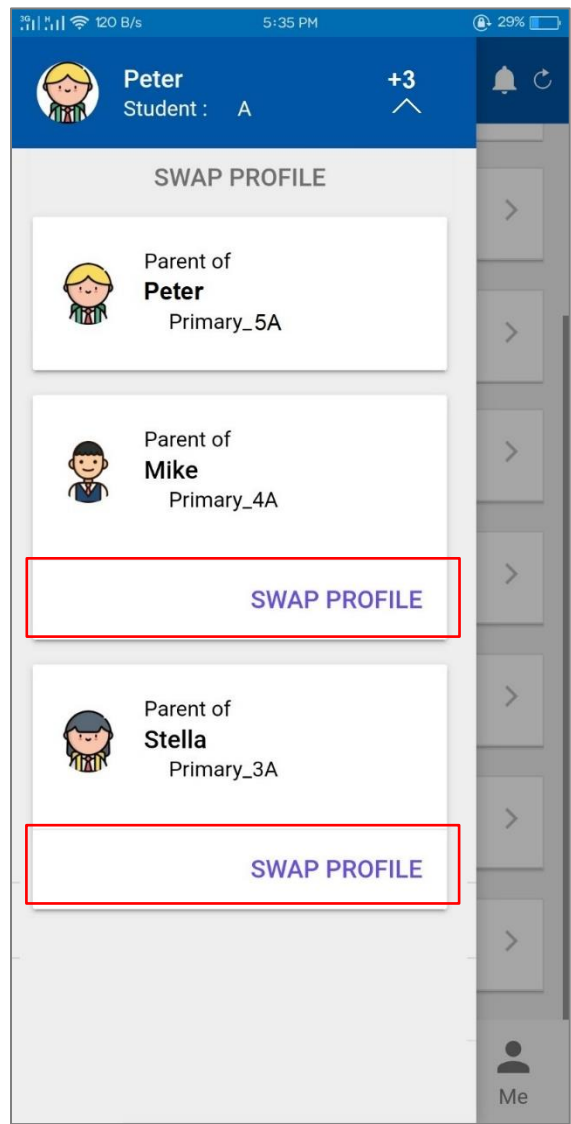


3.10 Switch Profile



- As a parent of two or more children, the parent will log in to the first student, and then can switch to other children's accounts.
- The total number of children will be shown beside the name of the first student.
- To view the other children, tap on the student's name.
- Then, the total number of children's names will be on the list.
- Tap on SWAP PROFILE, to enter the other children's account.





THANK YOU